



**Methuen City Council**  
**Great Hall, Searles Building, 3rd. Floor**  
**41 Pleasant Street, Methuen, MA 01844**

**Regular Meeting Agenda, Tuesday, April 18, 2023 - 7:00 pm**

[View CAFO Financial Impact Statement](#)

- 1. Roll Call**
- 2. Acceptance Of The Agenda**
- 3. Pledge Of Allegiance/Invocation/Moment Of Silence**
- 4. Organizational Business**
  - 4.I. Update On Audio System In Great Hall
- 5. Reading And Acceptance Of Minutes From Previous Meetings**
  - 5.I. April 3, 2023 - Regular Meeting
- 6. Proclamations/Correspondence**
  - 6.I. Nevins Library Week
- 7. Consideration Of Appointments**
- 8. Presentations/Projects/Department Updates**
  - 8.I. The Community Foundation Award: April 2023, Kattar Family  
Discussion with the City Solicitor about non-privileged information regarding Methuen Police Department-related litigation (Fountain v. Methuen, Gallant v. Methuen, and Commonwealth v. Fountain). There will be no discussion of litigation strategy, or any information protected from disclosure by the attorney-client privilege, the work product doctrine, or any court order, statute, or rule as to any of these matters.
- 9. Public Participation**
- 10. Mayor's Report**
- 11. Requests Of Councilors**

11.I. Request Of Councilor Faretra

Update from the CAFO and Director Bower where we are in the process of the purchase of the packer truck and also the schedule for spring yard waste cleanup.

11.II. Councilor Finocchiaro

Request to CAFO Maggie Duprey that the City's Report on Examination of Basic Financial Statements for the fiscal year which ended June 30, 2022 be added onto the City website (aka audited annual financial reports).

11.III. Councilor Finocchiaro

Request that CAFO Maggie Duprey provide update on "Other Post Employment Benefits" (OPEB) liability for the City and any available forecasting for the direction of this liability - including 1) unfunded OPEB actuarial accrued liability, fiduciary net position, funded ratio, net OPEB liability, and current funding plan. 2) Does the City continue to be in compliance with OPEB related GASB statements, particularly regarding enhanced transparency reporting and other best practices? 3) Also seeking the current OPEB plan's fiduciary net position as a percentage of the total OPEB liability, as well as any notable or significant anticipated changes to the discount rate, healthcare cost trend rate, and rate of investment return. 4) Additionally requesting that the Council receive copies of the trust agreement, any investment policies, as well as any plans on a tentative projected year that OPEB will be fully funded. 5) Request that a new "OPEB" section of the City's website be added, and that the above documents be uploaded and retained in that section of the City's website.

12. **Public Service**

12.I. Grants  
None

12.II. Licenses  
None

12.III. Contracts

12.III.i. C-23-78

Valley Green Shredding, 67 Katherine Street, Westfield, MA 01086 for Digital Scanning of two of the City of Methuen Storage Units, from Paper copies to digital scans into a system can easily be searched in the Amount of \$93,201.00

Documents:

[C2378.PDF](#)

12.III.ii. C-23-79

Carbon Activated Corp., 3774 Hoover Road, Blasdell NH 14219 for Granular Activated Carbon in the Amount of \$213,600.00 (\$1.78 per pound Contract until June 30, 2023. One-time delivery)

Documents:

[C2379.PDF](#)

12.III.iii. C-23-80

N. B. Kenney Co., Inc., 68 Burnham Road, Devens, MA 01434 for Boiler and HV AC Repair and Maintenance Services in the Amount of \$500,000.00 (39 months with 2 one-year extensions)

Documents:

[C2380.PDF](#)

**13. Other Officers And Committee Reports**

**14. Unfinished Business**

14.I. Resolutions

14.I.i. TR-23-14

Resolution to require All Titles to All City Council Agenda Items to Note Any Line Item for Transfers, funding Sources, Revenues, Expenditures, Recipients, Origination, and Summary of Purpose as Applicable and Available (amended) By Request of Councilor Jessica Finocchiaro Co-sponsored by: Councilor Allison Saffie, Chair Eunice Zeigler (remove from the table)

Documents:

[TR2314 RESOLUTION.PDF](#)

[TR2314\\_BACKUP.PDF](#)

[3-20-23\\_AGENDA\\_SAMPLE\\_TR23-14 ADDITIONAL BACKUP.PDF](#)

14.I.ii. TR-23-15

Resolution Authorizing Transfer of \$450,000 from Water Sewer Enterprise Greater Lawrence Sanitary District Expense budget line to Water Sewer Enterprise Other Expenses budget line due to unanticipated price increases and unexpected repairs

Documents:

[TR2315 RESOLUTION.PDF](#)  
[TR2315 BACKUP.PDF](#)

14.I.iii. TR-23-16

Resolution Adopting the Fourth Paragraph of MGL Chapter 40, Section SB, to Allow a Dedicated Stabilization Fund for the City's National Opioid Settlement Proceeds

Documents:

[TR2316 RESOLUTION.PDF](#)  
[TR2316 BACKUP.PDF](#)

**15. New Business**

15.I. Resolutions

15.I.i. TR-23-17

Resolution Authorizing Transfer of \$316,120.69 in National Opioid Settlement Proceeds received into the General Fund Miscellaneous revenue budget during FY23 to fund the newly established Opioid Settlement Stabilization Fund.  
Requested by: Mayor Perry and CAFO

Documents:

[TR2317 RESOLUTION.PDF](#)  
[TR2317\\_SETTLEMENTS.PDF](#)  
[TR2317\\_PAYOUT\\_DETAIL.PDF](#)

15.I.ii. TR-23-18

Resolution Authorizing Acceptance of a \$2,500 Walmart Community Grant to be used to support the Methuen Fire Department in aiding the community  
Requested by: Mayor Perry and Fire Department

Documents:

[TR2318 RESOLUTION.PDF](#)  
[TR2318\\_BACKUP.PDF](#)

15.I.iii. TR-23-19

Resolution Authorizing Expenditures of \$1,600 from the Edwin J. Castle Fund for the American Legion Post 122 to go towards funding a band for the annual Memorial Day parade Requested by: Commission on Trust Funds.

Documents:

[TR2319 RESOLUTION.PDF](#)  
[TR2319 BACKUP.PDF](#)

15.I.iv. TR-23-20

Resolution Authorizing Acceptance of a Municipal Energy Technical Assistance

Grant of \$15,000 from the Massachusetts Department of Energy Resources to conduct a planning/engineering study of clean energy resilience options at Methuen's critical infrastructure including the Bolduc Street sewer pump station. Requested by: Mayor Perry and Department of Community Development

Documents:

[TR2320\\_RESOLUTION-BACKUP.PDF](#)

15.I.v. TR-23-21

Resolution Adopting MGL Chapter 269 of the Acts of 2022 allowing the Methuen Retirement System to increase the FY23 Cost of Living Adjustment from 3% to 5% retroactive to July 1, 2022. Requested by: Mayor Perry and the Methuen Retirement Board

Documents:

[TR2321\\_RESOLUTION.PDF](#)  
[TR2321\\_PERAC MEMO.PDF](#)  
[TR2321\\_BACKUP.PDF](#)

16. **Any Other Business For The Good And Welfare Of The Community**

17. **Adjourn**

Eunice Zeigler

Chair of the City Council

**For residents wishing to view the meeting, please:**

- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

**Anyone needing an access accommodation to participate in City of Methuen programs or services, please contact Sandy Almonte, ADA/DE! Coordinator at 978-382-2123 or [salmonte@ci.methuen.ma.us](mailto:salmonte@ci.methuen.ma.us) at least two weeks in advance, or two business days before any board or commission meeting. · This notice is available in alternative formats upon request.**