



**Cultural Council Members
2022-2023**

John Broscoe - Member
Karen Broscoe - Member
Christine Condon - Member
Gratia Gosselin - Member
David Jones - Member
Jennifer Loiselle - Chair

Cultural Council Board Meeting Agenda

May 1, 2023 - 6:30pm

Location: Nevins Library, Trustees Room
(limited space - guests are encouraged to join us online)

Video conference: Join Google Meeting

Video call link: <https://meet.google.com/fvh-vubt-fca>

Contact: methuenculturalcouncil@gmail.com if needed.

2023 APR 25 PM 3:33

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- 1. ROLL CALL**
- 2. VOTE ON MINUTES**
- 3. FINANCIAL REPORT**
 - a. Account Balance Ending Date 4/25/23 - \$ 71,330.85
 - b. Administrative Funds Spending - \$1885
 - i. Zoom Account
 - ii. Marketing Budget
 - iii. Website
 - c. Council Sponsored Programming - \$7,400
- 4. MUSIC FESTIVAL STRATEGIC PLANNING**
 - a. Festival Mission/Purpose
 - b. Location - Permits
 - c. How many acts, What type of music, Headline act
 - d. Festival Budget per vendor/act
 - e. Additional - Vendors, Visual Artists, Raffles, Photobooth, Face Painters, Local Community Leaders, etc
 - f. DJ
 - g. Sponsorship/Merchandise
 - h. Committee Formation

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5. LOOK AHEAD

- a. Next Meeting Monday May 22nd
- b. Festival Assignments
- c. Recruitment - Board Members

6. ADJOURN THE MEETING

Anyone Needing an access accommodation to participate in city of methuen programs or services, please contact Sandy Almonte, ADA/DEI Coordinator at 978-382-2123 or salmonte@ci.methuen.ma.us at least two weeks in advance, or two business days before a board or commission meeting. This notice is available in alternate formats upon request.