



**Methuen City Council**  
**Great Hall, Searles Building, 3rd. Floor**  
**41 Pleasant Street, Methuen, MA 01844**

[View CAFO Financial Impact Statement](#)

**Regular Meeting Agenda, Monday, June 5, 2023 – 7:00 PM**

1. Roll Call
2. Acceptance of the Agenda
3. Pledge of Allegiance/Invocation/Moment of Silence
4. Organizational Business
  - Update on Audio System in Great Hall
5. Reading and Acceptance of Minutes from Previous Meetings
  - May 15, 2023 - Regular Meeting
6. Proclamations/Correspondence:
7. Consideration of Appointments:  
Promotions:
  - Captain Fluet promoted to Assistant Fire Chief
  - Lt. Jeff Slattery promoted to Captain
  - Firefighter Matt Collier promoted to Lieutenant

[VIEW FIRE DEPARTMENT PROMOTIONS BACKUP](#)

- Pamela Bertheim - Constable [VIEW BACKUP](#)
- Ellen Baranowski - Cultural Council [VIEW BACKUP](#)
- Donald Marcus - Board of Health [VIEW BACKUP](#)
- Dianne Moore - Preservation Committee [VIEW BACKUP](#)

## 8. Presentations/Projects/Department Updates

- Certificates of Recognition - Flag Replacement Event

## 9. Public Participation

## 10. Mayor's Report

## 11. Requests of Councilors

- Request of Councilor McCarty - Update on Pleasant Street Property
- Request of Councilor Faretra - Representative from Harvey ref: trash
- Request of Unaccepted Ways Task Force - Request for the City to provide an updated street list(s) for the following: **Accepted, Unaccepted, and private. Private should include all private street, including private developments, unless an additional list with those will also be provided. Chair Zeigler noted Council could take this up at the first meeting in June for review.**
- Request of Councilor Faretra - Update from the CAFO and **Superintendent Steve Angelo on the Tennis Courts**
- Request of Councilor Finocchiaro - Request that CAFO Maggie Duprey provide update on "Other Post Employment Benefits" (OPEB) liability for the City and any available forecasting for the direction of this liability - including 1) unfunded OPEB actuarial accrued liability, fiduciary net position, funded ration, net OPEB liability, **and current funding plan. 2) Does the City continue to be in compliance with OPEB related GASB statements, particularly regarding enhanced transparency reporting and other best practices? 3) Also seeking the current**

OPEB plan's fiduciary net position as a healthcare cost trend rate, and rate of investment return. 4) Additionally, requesting that the Council receive copies of the trust agreement, any investment policies, as well as any plans on a tentative projected year that OPEB will be fully funded. 5) Request that a new "OPEB" section of the City's website be added, and that the above documents be uploaded and retained in that section of the City's website. The CAFO provided response. Financials and foot notes are posted on the website.

- Request of Councilor DiZoglio Mayor Perry and DPW Director Pat Bower Full Arial View Audit of Fields
- Request of Councilor DiZoglio Superintendent Steve Angelo for an update on the hut at the stadium
- Request of Councilor McCarty for an update of the letter to the state.
- Request of Councilor Saffie for a residency check for all DPW Union employees in accordance to CBA's. Once the check is complete, the list should be provided to the Council. Furthermore, any exceptions as allowed under Contract C-22-19 for the Methuen DPW Employee Association union should be provided to council with the documents and dates supporting any approved exceptions. In regard to the following contracts:

Contract C-22-19 Methuen Department of Public Works Employee Association July 1,2021- June 30,2024

#### "Article XXXI Residency Requirement

Any employee covered by this agreement shall establish and maintain, within nine (9) months after appointment, a residence within 15 miles of the City of Methuen borders. **Such Residence shall be a continuing condition of employment.** Exceptions may be granted, in writing at the discretion of the Mayor or designee. "

Contract C-22-5 Superintendents (Local #123 Federation of State,

City and Town Employees) July 1, 2021-June 30,2024

## "Article XXVII Residency Requirement

Any employee covered by this agreement shall establish and maintain, within nine (9) months after their appointment, a residence within ten (15) miles of the perimeter of the municipality "

## General Requests

### 12. Public Service

Grants: None

Licenses: Vehicle for Hire License - None

Contracts:

- [C-23-90](#) Liston Utility Services (Leak Detection- Correlation Survey) 19 Mauriello Dr. Stoneham, MA 02180 in the Amount of \$60,830.00
- [C-23-91](#) J & J Heating & Air Conditioning, Inc (Remove & replace HVAC in E911 Call Center) 17 Arlington St. Dracut, MA 01826 in the Amount of \$25,367.00
- [C-23-92](#) N. Granese & Sons, Inc.(Emergency sewer forced main pipe relaced -West St.)59 Jefferson Ave., Salem, MA 01970, in the Amount of \$160,685.08
- [C-23-93](#) Insight Public Sector (Permitting & Inspections Software), 6820 S. Harl Ave. Tempe, AZ 85283-4318 in the Amount of \$81,973.03
- [C-23-94](#) Powers & Sullivan, LLC (Audit of Financial Statements FY23-FY24) 100 Quannapowitt Pkwy., Ste. 101, Wakefield, MA 01880, in the Amount of \$130,000.00
- [C-23-95](#) J.M. Goldson, LLC (Master Plan Phase III & IV), 4228 Washington St. Roslindale, MA 02131 in the Amount of \$85,000.00

### 13. Other Officers and Committee Reports

## 14. Unfinished Business

### Resolutions:

- [TR-23-23](#) Resolution Authorizing Transfer from Free Cash of \$85,000 for the funding of the pay as you go portion of the FY23 Capital Improvement Plan Requested by Mayor Perry/CAFO [VIEW BACKUP](#)
- [TR-23-24](#) Resolution Authorizing Transfer of \$25,000 from Police Other Expense to be transferred to Police Personal Service Expense to fund approved training from the correct expense budget line Requested by Mayor Perry/CAFO/MPD [VIEW BACKUP](#)
- [TR-23-25](#) Resolution to Abandon Balance of the FY23 Capital Improvement Plan related to the Marsh Cooling Tower and Chiller project, and Transfer \$1,000,000 of Remaining Funds Borrowed for Such Project to Pay Costs of the Tenney Grammar School roof replacement project. Requested by Mayor Perry/CAFO/Methuen Public Schools [VIEW BACKUP](#)
- [TR-23-26](#) Resolution Authorizing Transfer \$538,149 from Free Cash, to be transferred to DPW Other Expenses to fund the Snow & Ice expenditures deficit Requested by Mayor Perry/CAFO/DPW [VIEW BACKUP](#)

### Ordinances:

- [TO-23-4](#) An Ordinance Amending Wage and Salary Reclassification Department Heads (as amended) Requested by Mayor/CAFO
- [TO-23-5](#) An Ordinance Establishing Section 7-18 of the Methuen Municipal Code to Address the Issue of PFAS Chemicals in Firefighter Turnout Gear (Request of Councilors Beauregard, McCarty, and Simard, Mayor Perry, and Chief Sheehy)

## 15. New Business

## Resolutions:

- [TR-23-28](#) Resolution Authorizing Acceptance of the Massachusetts Office of Grants and Research 2023 Car Seat Distribution program award which includes 68 child car seats valuing up to a total of \$7,415; Requested by the Mayor, Chief of Police & CAFO
- [TR-23-29](#) Resolution Authorizing Transfer of \$426,000 from various General Fund budget lines to General Fund Police Department Personal Service Expenses budget line to fund necessary personnel expenditures Requested by the Mayor & CAFO
- [TR-23-30](#) Resolution Authorizing Transfer of \$130,000 from the Enterprise Fund Department of Public Works Personal Services Expenses to the Enterprise Fund Department of Public Works Other Expenses budget line due to unanticipated utility expenditures; Requested by the Mayor & CAFO
- [TR-23-31](#) Resolution Authorizing Transfer \$13,500 from Accounting Personal Service Expense budget line, of which \$10,000 shall be transferred to Accounting Other Expense Budget Line and \$3,500 shall be transferred to the Assessing Personal Services budget line to fund necessary year end payroll processing expenditures; Requested by the Mayor & CAFO
- [TR-23-32](#) Resolution Authorizing Transfer of \$350,000 from the General Fund Department of Public Works Personal Services Expenses to the General Fund Solid Waste Disposal budget line due to unanticipated expenditures; Requested by the Mayor & CAFO
- [TR-23-33](#) Resolution Authorizing Transfer of \$150,000 from the General Fund Department of Public Works Personal Services Expenses to the General Fund Department of Public Works Other Expenses budget line due to unanticipated utility expenditures; Requested by the Mayor & CAFO
- [TR-23-34](#) Resolution Authorizing Transfer \$3,500 from Legal Other Expense to be transferred to Legal Personal

Service Expense to fund necessary year-end personnel expenditure projections; Requested by the Mayor & CAFO

- [TR-23-35](#) A Resolution Accepting M.G.L. c. 138, § 19C  
Requested by Councilors Beauregard, McCarty, and Saffie,  
Chair Zeigler, Vice-Chair Faretra, and Mayor Perry

Ordinances: None

16. Any Other Business for the Good and Welfare of the Community

17. Adjourn

Eunice Zeigler

Chair of the City Council

**For residents wishing to view the meeting, please:**

- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

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