



Cultural Council Members  
2023-2024

Ellen Baranowski - Member  
John Broscoe - Member  
Karen Broscoe - Secretary  
Jennifer Loiselle - Chair  
Catherine Zembruski - Member

**Cultural Council Board Meeting Agenda**

July 31, 2023 - 6:30pm

Location: Nevins Library, Trustees Room  
(limited space - guests are encouraged to join us online)

Video conference: Join Google Meeting

Video call link: <https://meet.google.com/qsd-mpwk-sbb>

Contact: [methuenculturalcouncil@gmail.com](mailto:methuenculturalcouncil@gmail.com) if needed.

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1. **ROLL CALL**
  - a. Discuss open board positions
2. **VOTE ON MINUTES - 6/26 & 7/17**
3. **FINANCIAL REPORT**
  - a. Account Balance Ending Date 5/16/23 - \$ 109,030.80
    - i. 2022 grant submitted for reimbursement - Music.Edu
    - ii. 3 - 2023 grants submitted for reimbursement - Music.edu, CGS PTO, Tenney PTO
  - b. Administrative Funds Spending - \$1885 allocated
    - i. Book Keeper Update
  - c. Council Sponsored Programming - \$7,400 allocated Music - Letters for payment
4. **SUMMER NIGHT SERIES - STRATEGIC PLANNING**
  - a. Location - Osgood St Park \* parking across street and across from fire department
  - b. August 11 & 25, September 8 & 22 - Bands are confirmed
  - c. Advertising Discussion
5. **COUNCIL BUSINESS**
  - a. Priorities & Guidelines discussion/update/vote
  - b. Marketing discussion continued
6. **LOOK AHEAD**
  - a. Next Meeting ???
  - b. Guidelines & Priorities - due August 31, 2023
7. **ADJOURN THE MEETING**

Anyone Needing an access accommodation to participate in city of methuen programs or services, please contact Sandy Almonte, ADA/DEI Coordinator at 978-382-2123 or [salmonte@ci.methuen.ma.us](mailto:salmonte@ci.methuen.ma.us) at least two weeks in advance, or two business days before a board or commission meeting. This notice is available in alternate formats upon request.