



Cultural Council Members 2023-2024

Ellen Baranowski - Member
John Broscoe - Member
Karen Broscoe - Secretary
Jennifer Loiselle - Chair
Catherine Zembruski - Member

Cultural Council Board Meeting Agenda

August 14, 2023 - 6:30pm

Location: Nevins Library, Trustees Room
(limited space - guests are encouraged to join us online)

Video conference: Join Google Meeting

Video call link: <https://meet.google.com/dfu-reky-hob>

Contact: methuenculturalcouncil@gmail.com if needed.

1. ROLL CALL

- a. Discuss open board positions

2. VOTE ON MINUTES - 7/31/23

3. FINANCIAL REPORT

- a. Account Balance Ending Date 5/16/23 - \$ 109,030.80
 - i. Review Grant Payment Spreadsheet - last month for 2022 applicants to submit for reimbursement/extension - remaining grantees have been alerted.
- b. Administrative Funds Spending - \$1885 allocated
 - i. Book Keeper Update?
 - ii. Marketing Cost for Music Series - \$645
- c. Council Sponsored Programming Finances - review mtg with CAFO

4. SUMMER NIGHT SERIES

- a. Council Business - shirts, name tags
- b. After Event Discussion

5. COUNCIL BUSINESS

- a. Marketing discussion continued
- b. MCTV/Methuen Life Interviews/Programming

6. LOOK AHEAD

- a. Next Meeting ???
- b. Guidelines & Priorities - due August 31, 2023

7. ADJOURN THE MEETING

Anyone Needing an access accommodation to participate in city of methuen programs or services, please contact Sandy Almonte, ADA/DEI Coordinator at 978-382-2123 or salmonte@ci.methuen.ma.us at least two weeks in advance, or two business days before a board or commission meeting. This notice is available in alternate formats upon request.