



Methuen City Council
Great Hall, Searles Building, 3rd. Floor
41 Pleasant Street, Methuen, MA 01844

City Council Regular Meeting Agenda , Tuesday, September 5, 2023, 7pm

[VIEW CAFO FINANCIAL IMPACT STATEMENT](#)

1. Roll Call
2. Acceptance of the Agenda
3. Pledge of Allegiance/Invocation/Moment of Silence
4. Organizational Business
 - Update on Audio System in Great Hall
 - Presentation on Audio System - Karen Hayden
5. Reading and Acceptance of Minutes from Previous Meetings
 - Special Meeting May 25th 2023, August 7th 2023 Regular Meeting
6. Proclamations/Correspondence:
7. Consideration of Appointments:
 - Daniel Shibilina Community Advisory Board [VIEW DETAILS](#)
 - Carey Smith Cultural Council [VIEW DETAILS](#)

8. Presentations/Projects/Department Updates

9. Public Participation

10. Mayor's Report

- Request of Councilor Faretra for Information on the Battye Property; History of the property - uses, transfers of ownership, etc. Lot of land (map with surrounding areas). Current and previous stakeholders in property (individuals and businesses). Contamination study along with all remediation efforts to date. All municipal funded work with dates and financial price tags related to this piece of property
- Request of Councilor Faretra - ARPA Update Presentation
- Request of Councilor Faretra Update from the transfer station in regard to bulk items and revenues since the ordinance was passed by this council
- Request of Councilor McCarty Letter to the delegation
- Request of Councilor Saba Sidewalks on Pleasant Valley Street
- Request of Councilor Saba Charles Street Wall

11. Requests of Councilors

Request of Councilor Simard ref: Days Inn - Could the department heads add their responses to these questions on this agenda item?

1. How many students from the Days Inn will be enrolled in Methuen schools come September, 2023?

2. How many students from the Days Inn will be transported to schools in the Commonwealth, including Methuen, come September 2023?

3. What is the total cost of transportation for the students being transported to these schools, come September 2023?

4. What is the total cost, before reimbursement from the state, to the taxpayers of Methuen for students from the Days Inn, from September 2022 to June 2023 and what is the projected cost for the next school year? Could you provide the cost breakdown?

5. How many homeless families are there at the Days Inn?
6. How many public safety calls for service has there been since September 2022?

General Requests

12. Public Service

1. Grants: None
2. Licenses: Pailin Transportations, 2 Renfrew Street, Methuen, MA 01844 Vehicle for Hire (New) [VIEW DETAILS](#)
3. Contracts:
 - Personal Service Contract Extension for Fire Chief Tim Sheehy

[VIEW AMENDMENT OF EMPLOYEE AGREEMENT](#)

[VIEW DRAFT EXTENSION CLEAN COPY](#)

[VIEW DRAFT EXTENSION REDLINED COPY](#)

- [C-24-10](#) The Stirm Group, 112 Parker Street, Newburyport, MA 01950 for Police Evidence Tracking Software Solutions in the Amount of \$422,613.70
- [C-24-11](#) Greenman-Pedersen, 181 Ballardvale Street, Suite 202, Wilmington, MA 01887, for MHS Tennis Court Improvements in the Amount of \$149,500.00
- [C-24-12](#) All States Construction, Inc., 325 Amherst Road, P.O. Box 91, Sunderland, MA 01375, for Bituminous Concrete Pavement Reclamation in the Amount of \$222,831.00
- [C-24-13](#) M.T. Mayo Corporation, 10 Tower Office Park, Suite 204, Woburn, MA 01801, for Manhole Casting Adjustment in the Amount of \$187,500.00
- [C-24-14](#) BitCon Corporation, 18 Popes Lane, Danvers, MA 01923, for Bituminous Concrete Pavement, Handwork, Curb & Berm in the Amount of \$911,650.00

- [C-24-15](#) Ferguson Waterworks, 25 Concord Street, North Reading, MA 01864, for Manhole & Catch Basin Frames, Covers & Gates in the Amount of \$59,884.00
- [C-24-16](#) New ERA Tech. NE, 2 BatteryMarch Park, Suite 401, Quincy, MA 02169, for New VIOP Phone System in the Amount of \$365,304.00 (70 Month contract) Onetime fee FY24 \$33,150 (60 months @\$5,535.90 FY25through FY29) = \$332,154.00
- [C-24-17](#) Brox Industries, Inc., 1471 Methuen Street, Dracut, MA 01844, for Cold Planing & Profiling (Load Contractors Trucks & Disposing Outside Methuen) in the Amount of \$68,250.00 (35,000/sy @ \$1.95/sy)

13. Other Officers and Committee Reports

14. Unfinished Business

Resolutions:

- [TR-23-43](#) A Resolution Encouraging Rideshare Companies, Vehicle for Hire Firms, and Their Clients to Avail Themselves of Language Translation Applications on Their Mobile Electronic Devices to Facilitate Communication, Understanding, and Safety (Sponsored by Chair Eunice Zeigler and Councilor Allison Saffie).
- [TR-23-44](#) A Resolution for Expanding Digital Access to City Council Meetings via Online Media Platforms (Sponsored by Chair Eunice Zeigler).
- [TR-23-45](#) Resolution Authorizing Acceptance of a \$1,600 Walmart Community Grant to support the Methuen Fire Department in Aiding the Community. Requested by Mayor Perry, CAFO Duprey and Chief Sheehy.
- [TR-23-46](#) Order Authorizing a Borrowing to Pay Costs for the Fiscal Year 2024 Capital Improvement Plan of \$14,566,144. Requested by Mayor Perry and CAFO Duprey.
- [TR-23-47](#) Resolution Authorizing Acceptance of a \$17,600 Fiscal Year 2024 Commonwealth of Massachusetts State 911 Emergency Medical Dispatch (EMD) to support costs

associated with emergency medical dispatch Grant.
Requested by Mayor Perry, CAFO Duprey and Chief
McNamara.

Ordinances: None

15. New Business

Resolutions:

- [TR-23-48](#) Resolution Amending Traffic Rules and Regulations - Article V: Parking Section II: Prohibited Parking - Gage Street (EPA REQUESTED)
- [TR-23-49](#) Resolution Authorizing Expenditures of \$7,500 from the Edwin J. Castle Fund to support Hispanic Heritage month events; Requested by the Commission on Trust Funds
- [TR-23-50](#) Resolution Increasing Retirement Allowances for Employees Retired Under Accidental Disability per MGL Chapter 32, Section 90A; **Requested by the Mayor**
- [TR-23-51](#) Resolution Authorizing Acceptance and Expenditure of FY22 and FY23 Massachusetts Community Development Block Grant from Community Development Fund. Requested by Mayor and Director of Economic and Community Development

Ordinances:

- [TO-23-6](#) An Ordinance to Create the Position of Second Assistant City Solicitor (Unaffiliated), with a Minimum Annual Salary of \$75,000 with Step Increases of Approximately 5% Resulting in a Maximum Salary of \$91,163 (sponsored by the City Solicitor)
- [TO-23-7](#) An Ordinance to Amend the Wage and Salary Classification Plan for the Assistant City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$91,800 to \$105,000 and Providing Step Increases of Approximately 5% Resulting in a Maximum Salary of \$127,628 (Sponsored by the City Solicitor)

- [TO-23-8](#) An Ordinance to Amend the Wage and Salary Classification Plan for the City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$108,120 to \$130,000 and Providing Step Increases of Approximately 6% up Through Step III, followed by an Approximate 10% Increase to the Maximum Salary of \$170,000 (Sponsored by the City Solicitor)
- [TO-23-9](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of GIS Specialist. Requested by the Mayor and Director of Public Works
- [TO-23-10](#) An Ordinance Amending the Wage and Salary Classification Plan, Unaffiliated, to add the new position of ARPA Construction Manager. Requested by the Mayor, CAFO and Director of Public Works
- [TO-23-11](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Safety and Training Coordinator . Requested by the Mayor and Director of Public Works
- [TO-23-12](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to reclassify Water Registrar to Utility Billing Supervisor. Requested by the Mayor and Director of Public Works
- [TO-23-13](#) An Ordinance Amending the Wage and Salary Classification Plan, unaffiliated, to add the new position of Cyber Security Specialist. Requested by Mayor, CAFO and CIO
- [TO-23-14](#) An Ordinance Amending the Wage and Salary Classification Plan, Department Head, to add the new position of Director of Public Health. Requested by the Mayor
- [TO-23-15](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Building Division Director/Building Commissioner. **Requested by the Mayor**
- [TO-23-16](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new

position of Human Services Division Director Requested by the Mayor

- [TO-23-17](#) An Ordinance Amending the Wage and Salary Schedule of Chapter 6, Section 6-5 of the Methuen Municipal Code, Unaffiliated- Police Matron/Monitor. Requested by the Mayor and Police Chief

16. Any Other Business for the Good and Welfare of the Community.

17. Adjourn

Eunice Zeigler

Chair of the City Council

For residents wishing to view the meeting, please:

- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

Anyone needing an access accommodation to participate in City of Methuen programs or services, please contact Sandy Almonte, ADA/DE! Coordinator at 978-382-2123 or salmonte@ci.methuen.ma.us at least two weeks in advance, or two business days before any board or commission meeting. · This notice is available in alternative formats upon request.