



**Methuen City Council**  
**Great Hall, Searles Building, 3rd. Floor**  
**41 Pleasant Street, Methuen, MA 01844**

7:00 P.M. **City Council Special Meeting Agenda , Monday,  
September 11, 2023, 7pm**

[VIEW CAFO FINANCIAL IMPACT STATEMENT](#)

Ordinances:

- [TO-23-6](#) An Ordinance to Create the Position of Second Assistant City Solicitor (Unaffiliated), with a Minimum Annual Salary of \$75,000 with Step Increases of Approximately 5% Resulting in a Maximum Salary of \$91,163 (sponsored by the City Solicitor)
- [TO-23-7](#) An Ordinance to Amend the Wage and Salary Classification Plan for the Assistant City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$91,800 to \$105,000 and Providing Step Increases of Approximately 5% Resulting in a Maximum Salary of \$127,628 (Sponsored by the City Solicitor)
- [TO-23-8](#) An Ordinance to Amend the Wage and Salary Classification Plan for the City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$108,120 to \$130,000 and Providing Step Increases of Approximately 6% up Through Step III, followed by an Approximate 10% Increase to the Maximum Salary of \$170,000 (Sponsored by the City Solicitor)
- [TO-23-9](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new

position of GIS Specialist. Requested by the Mayor and Director of Public Works

- [TO-23-10](#) An Ordinance Amending the Wage and Salary Classification Plan, Unaffiliated, to add the new position of ARPA Construction Manager. Requested by the Mayor, CAFO and Director of Public Works
- [TO-23-11](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Safety and Training Coordinator . Requested by the Mayor and Director of Public Works
- [TO-23-12](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to reclassify Water Registrar to Utility Billing Supervisor. Requested by the Mayor and Director of Public Works
- [TO-23-13](#) An Ordinance Amending the Wage and Salary Classification Plan, unaffiliated, to add the new position of Cyber Security Specialist. Requested by Mayor, CAFO and CIO
- [TO-23-14](#) An Ordinance Amending the Wage and Salary Classification Plan, Department Head, to add the new position of Director of Public Health. Requested by the Mayor
- [TO-23-15](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Building Division Director/Building Commissioner. **Requested by the Mayor**
- [TO-23-16](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Human Services Division Director Requested by the Mayor
- [TO-23-17](#) An Ordinance Amending the Wage and Salary Schedule of Chapter 6, Section 6-5 of the Methuen Municipal Code, Unaffiliated- Police Matron/Monitor. Requested by the Mayor and Police Chief

16. Any Other Business for the Good and Welfare of the Community.

## 17. Adjourn

Eunice Zeigler  
Chair of the City Council

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- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

**Anyone needing an access accommodation to participate in City of Methuen programs or services, please contact Sandy Almonte, ADA/DE! Coordinator at 978-382-2123 or [salmonte@ci.methuen.ma.us](mailto:salmonte@ci.methuen.ma.us) at least two weeks in advance, or two business days before any board or commission meeting. · This notice is available in alternative formats upon request.**