

METHUEN HOUSING AUTHORITY

Regular Meeting

Agenda

September 13, 2023; 6:00 P.M.

The meeting will be held at the Community Room located at 22 Mystic Street: Methuen, MA

1. Roll Call

2. Public Participation

3. Approval of Minutes

- Regular Meeting Minutes – June 21, 2023

4. Correspondence

- Public Housing Notice 2023-08 Centralizing Screening Determinations
- Public Housing Notice 2023-09 Updates to Performance Management Review for 2023 Cycle
- Public Housing Notice 2023-12: Mandatory Data Reporting
- Public Housing Notice 2023-14 FY24 Local Housing Authority Guidelines
- Section 8 Management Assessment Program (SEMAP) for 2023
- Compliance Reserve Award for projects 181143 and 181144
- MassNahro Board Member Certification Program
- NAHRO News May/June
- NAHRO News July/August
- Senior Housing Newsletter

5. Approval of Payments (06/01/2023 – 8/31/2023)

6. Reports

- Executive Director Report
- Maintenance Report/Work Order Report
- Public Housing Report
- Vacancy/Leased Unit Report
- Leased Housing Report
- Resident Service Coordinator Report
- Quarterly Operating Statements Quarter End June 30, 2023
- Modernization Cost Report Quarter End June 30, 2023
- Financial Statements Month Ending May 31, 2023, June 30,2023, July 31, 2023

7. New Business

- a. Consideration of Awarding ADA Shower replacement, Project #181140 to Alfa Design
- b. Consideration of Awarding the Legal Contract to Driscoll & Driscoll, P.C.
- c. Consideration of Awarding the JFK Preventive Maintenance Contract to ModCon Service and Support, Inc.
- d. Consideration of Approving the change order for Attic Sustainability Project #181122
- e. Consideration of Increasing the Salary for the Receptionist Position
- f. Consideration of Approving the Use of a Temporary Agency
- g. Consideration of Approval a change in the Executive Director Vacation Accrual

8. Adjournment