



**Methuen City Council  
Great Hall, Searles Building, 3rd. Floor  
41 Pleasant Street, Methuen, MA 01844**

**City Council Regular Meeting Agenda, Monday, September 18, 7pm**

**[VIEW CAFO FINANCIAL IMPACT STATEMENT](#)**

1. Roll Call
2. Acceptance of the Agenda
3. Pledge of Allegiance/Invocation/Moment of Silence
4. Organizational Business
  - Update on Audio System in Great Hall
5. Reading and Acceptance of Minutes from Previous Meetings
  - September 5, 2023 regular meeting
6. Proclamations/Correspondence:
7. Consideration of Appointments: None
8. Presentations/Projects/Department Updates
  - September Community Foundation Award Joseph Bella
9. Public Participation

## 10. Mayor's Report

- Request of Councilor McCarty Letter to the delegation
- Request of Councilor DiZoglio Information on Sober Home on Dedham Street
- Request of Councilor Saffie Quincy Street Update (7 & 10)
- Request of Councilor Finocchiaro OPEB Presentation and Unfunded Liability
- Request of Councilor McCarty Update on Pie Hill
- Request of Councilor Beauregard Update on Power Aggregation
- Request of Chair Zeigler Update on the Fall yard waste pick up schedule

## 11. Requests of Councilors

### General Requests

## 12. Public Service

1. Grants: None
2. Licenses: None
3. **Contracts:**
  - [C-24-10](#) The Stirm Group, 112 Parker Street, Newburyport, MA 01950 for Police Evidence Tracking Software Solutions in the Amount of \$422,613.70 (remove from the table)
  - [C-24-18](#) Woodard and Curran, 40 Shattuck Road, Suite 110, Andover, MA 01810 for Upgrade Existing Water Main Crossing at Route 213 in the Amount of \$350,000.00
  - [C-24-19](#) Huntress Associates, Inc. 17 Tewksbury Street, Andover, MA 01810 for Landscape Architectural Services - Burnham Road Softball field in the Amount of \$59,750.00

## 13. Other Officers and Committee Reports

## 14. Unfinished Business

## Resolutions:

- [TR-23-48](#) Resolution Amending Traffic Rules and Regulations - Article V: Parking Section II: Prohibited Parking - **Gage Street**
- [TR-23-49](#) Resolution Authorizing Expenditures of \$7,500 from the Edwin J. Castle Fund to support Hispanic Heritage month events; Requested by the Commission on Trust Funds
- [TR-23-50](#) Resolution Increasing Retirement Allowances for Employees Retired Under Accidental Disability per MGL Chapter 32, Section 90A; **Requested by the Mayor**
- [TR-23-51](#) Resolution Authorizing Acceptance and Expenditure of FY22 and FY23 Massachusetts Community Development Block Grant from Community Development Fund. Requested by Mayor and Director of Economic and Community Development

## Ordinances:

- [TO-23-6](#) An Ordinance (as amended following first read) to Create the Position of Second Assistant City Solicitor (Unaffiliated), with a Minimum Annual Salary of \$75,000 with Step Increases of Approximately 5% Resulting in a Maximum Salary of \$91,163 (sponsored by the City Solicitor) (amended job description) (remove from the table)
- [TO-23-7](#) An Ordinance to Amend the Wage and Salary Classification Plan for the Assistant City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$91,800 to \$105,000 and Providing Step Increases of Approximately 5% Resulting in a Maximum Salary of \$127,628 (Sponsored by the City Solicitor) (remove from the table)
- [TO-23-8](#) An Ordinance (as amended during first read) to Amend the Wage and Salary Classification Plan for the City Solicitor (Unaffiliated) by Adjusting the Minimum Annual Salary from \$108,120 to \$130,000 and Providing Step

Increases of Approximately 6% up Through Step III, followed by an Approximate 10% Increase to the Maximum Salary of \$158,015.81 (Sponsored by the City Solicitor) (remove from table as amended)

- [TO-23-9](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of GIS Specialist. Requested by the Mayor and Director of Public Works
- [TO-23-10](#) An Ordinance Amending the Wage and Salary Classification Plan, Unaffiliated, to add the new position of ARPA Construction Manager. Requested by the Mayor, CAFO and Director of Public Works
- [TO-23-11](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Safety and Training Coordinator. Requested by the Mayor and Director of Public Works
- [TO-23-12](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to reclassify Water Registrar to Utility Billing Supervisor. Requested by **the Mayor and Director of Public Works** (remove from table)
- [TO-23-13](#) An Ordinance Amending the Wage and Salary Classification Plan, unaffiliated, to add the new position of Cyber Security Specialist. Requested by Mayor, CAFO and CIO
- [TO-23-14](#) An Ordinance Amending the Wage and Salary Classification Plan, Department Head, to add the new position of Director of Public Health . Requested by the **Mayor** (remove from the table)
- [TO-23-15](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Building Division Director/Building Commissioner. **Requested by the Mayor** (remove from the table)
- [TO-23-16](#) An Ordinance Amending the Wage and Salary Classification Plan, Middle Management, to add the new position of Human Services Division Director Requested

by the Mayor (remove from the table)

- [TO-23-17](#) An Ordinance Amending the Wage and Salary Schedule of Chapter 6, Section 6-5 of the Methuen Municipal Code, Unaffiliated- Police Matron/Monitor. Requested by the Mayor and Police Chief (remove from the table)

## 15. New Business

### Resolutions:

- [TR-23-52](#) Resolution Authorizing Acceptance & Expenditure of a Planning Assistance Grant from the Massachusetts Executive Office of Energy & Environmental Affairs (EPA requested) Requested by Mayor and Director of Economic and Community Development [VIEW](#) [BACKUP](#) [VIEW CONTRACT](#) [VIEW CONTRACT PAGE 2](#) [VIEW PROPOSAL](#)

Ordinances: None

16. Any Other Business for the Good and Welfare of the Community.

17. Adjournment

Eunice Zeigler

Chair of the City Council

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- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

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