

CONSERVATION COMMISSION
Minutes of a Meeting – May 4, 2023

The City of Methuen Conservation Commission held a hybrid meeting via in-person and Zoom video conferencing (VC) on May 4, 2023 at 7:00 p.m. in the Searles Building 2nd floor conference room, 41 Pleasant Street, Methuen MA 01844. Present for this meeting were Matt Davidson, Chairman; David DiZazzo, Vice Chairman; Ken Sateriale, Secretary; Cara Seaman, Financial Secretary; and Commissioners Christopher Parsons, Sandra Boulay, and Leah Santone. Also present were Conservation Officer (CO) Joseph Giarrusso and Head Clerk, Amy Priante-Walkowicz.

The Chairman, Matt Davidson, announced that Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access the meeting via virtual means. The meeting may be accessed remotely via Zoom video conferencing (VC) by contacting the Conservation Office. When required by law or allowed by the Chair, persons wishing to provide public comment, or otherwise participate in the meeting, may do so by in-person attendance, or by accessing the meeting remotely, as noted above. For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner: To be contacted by phone or by VC, please contact the Commission Office. In the event that access and participation is not achieved, then the Commission will post on the City of Methuen website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. The following are actions, comments, and concerns regarding the information submitted for the Commission's meeting of May 4, 2023.

I. NOTICES OF INTENT:

A. Notices of Intent – DEP File # 219-1269 – MCC File # 22-003 – 80 Hampstead Street – Eddy Guzman – Andover Consultants, Inc. (CON'T from 02/1/2023)

Mr. Giarrusso reported receipt of an email request from the applicant's engineer to continue this hearing to the June 1, 2023 meeting in order to allow time for a reply from the Natural Heritage Program and their consultants, who are seeking to finalize the MESA filing requirements. Motion was made by Mrs. Seaman, seconded by Mr. DiZazzo, so voted UNANIMOUS to CONTINUE this hearing to the meeting on June 1, 2023.

Mr. Giarrusso also provided the following written report:

The applicant has filed a Notice of Intent for the proposed construction of a roadway and stormwater system to service a proposed subdivision within the Buffer Zone of Bordering Vegetated Wetlands, as shown on the plans, sheets 1 thru 9 of 9, dated May 6, 2022, revised December 6, 2022 and "Wetland Section Profiles" plan dated December 19, 2022 by Andover Consultants, Inc. The applicant has submitted a significantly different proposed project than the plan originally submitted to the Commission. The proposed erosion control has been revised to be located approximately 38' from the Bordering Vegetated Wetlands with a proposed post and rail fence, and therefore does not comply with the 50' No Disturb Zone requirements.

I have reviewed the revised information and have the following comments:

Bold text reflects the comments as part of the revised plans dated January 5, 2023 meeting review.

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MA
MAY 3 3:09

The applicant was required to file a MESA filing with Natural Heritage Program, and to date no reply from the state has been received. **(The applicant has been working with Natural Heritage Program but has not finalized the MESA permit. I would recommend that the applicant provide a copy of the final MESA submittal and comments, so that the Commission can make the proposed plan and MESA approval letter part of the record.)**

B. Notices of Intent – DEP File #219-1278 – MCC File #22-010 – (VPOB) Hampshire Road – Julio Romero – Norse Environmental Services, Inc. (TABLED from 4/6/2023)

A motion was made by Mr. Parsons to open the hearing on (VPOB) Hampshire Rd., seconded by Mrs. Seaman, so voted UNANIMOUS, to OPEN the hearing.

Mr. Giarrusso submitted the following written report:

**** The information below was submitted to the Conservation Commission for the November 17, 2022 meeting. The applicant will be submitting a revised plan which he intends to present to the Commission.****

The Notices of Intent filed by Julio Romero with plan by Frank S. Giles II Land Consulting, dated September 30, 2022, revised November 1, 2022 is for the proposed construction of a single-family dwelling with associated paved driveway and utilities within the 100' Buffer Zone of Bordering Vegetated Wetlands. The project appears not to comply with the 50' "No disturb" setback as the proposed limit of work and erosion control appear to be 36' from the existing Bordering Vegetated Wetlands.

In review of the submitted Notice of Intent and plan, I have the following comments:

- WPA form 3 – Notice of Intent, Section A (8), states the property recording information for the previous owner of the property. This should be corrected to provide the property's present owner. The applicant should also provide a copy of the deed.
- In review of the delineated Bordering Vegetated Wetlands in the field, I found that two Flags are a bit lower than in my observation, and should be adjusted accordingly. I can meet with the applicant's Biologist on site to review my recommended changes which would be that the following wetland flags be adjusted: Flag 4A be moved 10' to the Southeast; and Flag 8A be moved 10' to the Southeast.
- In review of the resource areas located in the area, it appears that the Riverfront area located to the Northeast of the property is not shown. This area should be included to allow for proper review of the project, and the required State filing fee should be submitted.
- The submitted plan provides limited pre and post grading information and therefore it is difficult to determine how the lot presently drains and how it will drain post development. Additional grading information is needed for me to properly review the proposed project.
- The proposed project fails to comply with the 50' "No disturb" setback as proposed limit of work and erosion control appear to be 36' from the existing Bordering Vegetated Wetlands.

- Applicants wishing to rebut the presumption set forth in my review must provide the Conservation Commission with the following information, together with any additional relevant information which the Conservation Commission may require:

1. A cross-sectional profile of elevation changes in any area of the buffer zone within 50 to 36 feet of a wetland, which would be disturbed by the proposed activity.
2. A list of all vascular plant species occurring in the 50 to 36-foot area of the buffer zone and adjacent to wetland areas including data on relative abundance of each species.
3. A wildlife habitat evaluation of the 50 to 36-foot area of the buffer zone and adjacent wetlands including data on observed wildlife utilization of such area, such as breeding bird use, occurrence of fish, reptiles, amphibians and mammals.
4. A description of the nature of any public or ecological benefits, which may arise from the proposed activities.
5. A photograph of the area to be disturbed.

- The submitted plan should provide a “Stone Construction Entrance”, with detail on the location and design standards for structure, to control sediment from leaving the site.

- The submitted plan shows a proposed driveway, but provides little detail on the location or the design standards of this structure. It should be noted that the proposed utilities which are in the 50’ no disturb zone could be located under the driveway and prevent unnecessary impacts to the no disturb zone. Additional information is required for proper review and permitting.

- The plan shows proposed “Hay Bales/Silt Fence” but does not provide detail on how they will be installed. Therefore, I am unable to properly review the location and/or benefits of each item. This detail is needed for the proper review and permitting of the proposed work.

- The submitted plan should provide a location(s) for proposed loam and material stockpile areas.

- It is important for the applicant to take into consideration the past use and history of the property with respect to the possible presence of hazardous material and fill within the berm track section of the property. Proposed excavation of the house foundation and site grading should be reviewed and it should be determined if there are any such issues.

- The submitted plan does not locate two existing structures. This information, and what the future plans are for these structures, should be included. I recommend that it be determined whether there are any Historical Commission requirements associated with the structure that was associated with the trolley system. (Please refer to images provided.) This information is needed for proper review and permitting of the proposed work.

Ms. Herald from Norse Environmental Services presented, on behalf of the applicant, Mr. Romero. Ms. Herald noted that they had filed the Notices of Intent at the end of last year. Subsequently, Mr. Giarrusso and the City of Methuen’s Engineering Department provided comments. The applicant requested to table the hearing while they worked on addressing these comments. Ms. Herald presented the revised plans tonight. The planned project is to construct a single-family dwelling with a driveway, using town sewer and water, with a request of waiver from the 50-foot No Disturb zone. The lot is wooded except for an existing garage located right off Hampshire road. The lot goes from Hampshire Rd. to Cross Street. There is an existing

raised railroad bed as well as a brook, but other than those features, the area is entirely wooded. The applicant's consultants flagged the Wetlands. Mr. Giarrusso reviewed the wetlands and his flag modifications have been made.

Mr. Davidson asked if there was a way to keep this within the 50-foot Buffer.

Ms. Herald stated it was not possible, as the project had to go to the Zoning Board of Appeals. Mr. Romero wanted to use the existing site of a dilapidated garage, using the footprint of the garage to build the house, but the City denied the request. If that had been allowed, construction would have been completely outside of the 100-foot Buffer Zone of the Wetlands.

Mr. Giarrusso said that the site has remnants of the old trolley right-of-way that used to go to Canobie Lake Park. The previous property owner had two garages that were pre-existing, non-conforming, storage garages that do not meet current zoning requirements. The proposed building site also contains an illegal detached garage not associated with any dwelling, and also is in violation of zoning ordinance. It wasn't until applicant started the permit process that Mr. Giarrusso became involved. The client's engineer did not have any Wetlands Delineation completed until Mr. Giarrusso refused to sign the building permit. If there had been a more thorough evaluation of the property, other construction choices might have been made. At this point the owner is trying to salvage some use for the property. The Commission has to decide whether the applicant has adequately addressed the requirements for rebuttal of the 50-foot No Disturb zone.

Motion was made by Mrs. Seaman to continue this hearing to the May 18th meeting, seconded by Mr. DiZazzo, so voted UNANIMOUS to CONTINUE this hearing to the May 18, 2023 meeting.

C. Abbreviated Notice of Resource Area Delineation – DEP File # 219-1283 – Lowell Boulevard (Map 320, Block 166, Lot 12) – William Ahearn – Cornerstone Land Associates, LLC (TABLED) from 04/6/23)

Per Mr. Giarrusso, the applicant's engineer has not yet responded with further required information, so he recommended tabling the hearing until the next meeting on May 18th. The Conservation Division will work on contacting the applicant's representative to get an update to allow the public hearing to open for a discussion of the Wetlands Delineation.

Motion to table by Mrs. Seaman, seconded by Ms. Santone, so voted UNANIMOUS to TABLE the hearing until the May 18, 2023 meeting.

D. Notices of Intent – DEP File #219-1285 – MCC File #23-003 – (Lot 2B) 799 Lowell Street – O'Brien Homes, Inc. – Norse Environmental Services, Inc.

Mr. Giarrusso provided the following report:

The Notices of Intent filed by O'Brien Homes, Inc, with plans by Andover Consultants, Inc., titled "Proposed Site Plan" dated March 16, 2023, revised April 20, 2023 and plan titled "Proposed Subsurface Sewer Disposal System" dated March 27, 2023 is for the proposed construction of a single-family dwelling with associated paved driveway, septic system and well within the buffer zone associated with existing Bordering Vegetated Wetlands associated with a no name intermittent stream. The property has historically been declared as under agricultural use, and accordingly had tax exemptions under the 61A program. But now that the property is

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being sold, the City of Methuen will have first rights of refusal. The project has proposed erosion control located 2' off the existing Bordering Vegetated Wetlands at an existing improved cart pathway that runs from Lowell Street to the rear of the property.

In review of the submitted Notice of Intent and plan, I have the following comments, with the **Bold** font being new comments on the revised information.

- The proposed project does not comply with the 50' No Disturb Zone regulations. The applicant has submitted a "Wildlife Habitat Evaluation" in an attempt to rebut the requirements.

- Applicants wishing to rebut the presumption set forth in this policy shall provide the Conservation Commission with the following information, together with any additional relevant information, which the Conservation Commission may require:

6. A cross-sectional profile of elevation changes in any area of the buffer zone within 50 to 36 feet of a wetland, which would be disturbed by the proposed activity. *(The rebuttal fails to provide this information.)* **(The revised information includes an unstamped plan titled "Wetland Section Profiles" dated April 20, 2023. This plan does provide two profile images. I recommend that additional cross-sectional profiles be provided with one being at the driveway culvert area. Also, it should be determined if guardrail is needed for safety and to prevent vehicles from driving into the resource area.)**
7. A list of all vascular plant species occurring in the 50 to 36-foot area of the buffer zone and adjacent to wetland areas including data on relative abundance of each species.
8. A wildlife habitat evaluation of the 50 to 36-foot area of the buffer zone and adjacent wetlands including data on observed wildlife utilization of such area, such as breeding bird use, occurrence of fish, reptiles, amphibians and mammals.
9. A description of the nature of any public or ecological benefits, which may arise from the proposed activities.
10. A photograph of the area to be disturbed.

The Commission should determine if the proposed encroachment into the Buffer can be done in a manner that will still provide the protection that the 50' Buffer will allow.

- As stated above the property has been used as a pasture area for cattle and was managed under the 61A program. Therefore, for the project to go forward, the City would need to release the property from the requirements of the 61A program. The City of Methuen has the first rights of refusal of development rights and it is not clear if the City will exercise those Rights. **(To date the City has not determined if they will exercise their rights of refusal.)**

- The project includes septic system and well. The submitted plan fails to provide detailed information on these structures. However, it appears that both are not in compliance with the requirements of applicable regulations. The proposed septic system does not comply with the required distance from the proposed well and the proposed well does not comply with the required distance from existing wetlands. It should be noted that the plans have been filed with the Methuen Board of Health (BH) and is presently under review. **(In speaking to the BH the project is still under review.)**

- In review of the delineated wetlands it was agreed in the field that the delineation should be adjusted to connect Flag # 24A to Flag # 5B. This is part of the wetlands that was altered under
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the agricultural exemption, but is still functioning as wetlands. **(All submitted plans should be updated to show the change and the additional wetlands need to be identified either by placement or by removal of flags where appropriate.)**

- The proposed infiltration trench and drywell should have information outlining the requirements for operation and maintenance and a plan that will ensure that they will not fail in the future. **(An O&M plan has been submitted.)**

- The submitted plan provides limited soils information. Because of concerns with ledge and requirements associated with the proposed construction of the project, detailed soils and groundwater information must be provided to allow for proper review to ensure that impacts to the resource areas and endangered species do not result. **(Plan has been submitted which provides the requested information.)**

- There is a Bald Eagle's nest located on the property. I have spoken with staff from the Natural Heritage Program and they have instructed me to have the Applicant submit a copy of the Notice of Intent to them to allow for review and comment. It is my opinion that there will be further action that will be required to deal with the issues and concerns on protecting this habitat. **(I have spoken with Staff from Natural Heritage Program and this project is under review by the State and Federal Programs, it is my understanding that this review takes a minimum of 30 days.)**

- It is my opinion that the Commission should require a post and rail fence with conservation markers along the whole limit of work boundary. I have also suggested that a State Conservation Restriction be required to protect both the resource areas and habitat that exist beyond the proposed limit of work. **(Plan has been submitted, with additional information.)**

Ms. Herald from Norse Environmental Services, Inc., along with the applicant, Mr. O'Brien, presented new information with an updated Notices of Intent. Ms. Herald noted that the biggest concern was the Eagle's nest on this property. The original Notices of Intent, the original Site Plan, and the supplemental information that was also provided to the City of Methuen, were all sent to the Natural Heritage Program and received by them. However, no response has been received yet from Natural Heritage regarding complying with Natural Heritage and the Federal guidelines for the protection of Bald Eagles.

Ms. Herald noted that the issues raised in Mr. Giarrusso's original review have all been addressed, including questions on the wildlife habitat. The City of Methuen has not yet decided whether to exercise their rights of first refusal to buy the property.

There were also questions regarding the septic system and well location. The leach field is greater than 100 feet from the well. Mr. Giarrusso requested a copy of the new septic system design, but Ms. Herald is only in possession of the original septic system design. The septic system design is still with the Board of Health for review, and additional required changes and revisions are expected from that office.

Flags 25A – 5B were connected, a field decision that was made and agreed upon after a site walk with Mr. Giarrusso last month. The Operation and Maintenance plan was provided in the package. Questions regarding soils information are answered on the septic system plan, regarding deep holes, soil types, and soil textures. The Bald Eagles' nest information was forwarded to Natural Heritage. A post-and-rail fence has been erected with conservation markers along the

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limit of work. A cross-section of the proposed work within the 50-foot Buffer Zone has been provided by Andover Consultants.

Ms. Herald said that Mr. O'Brien mentioned possibly sectioning or dividing the lot into Lot A, and making the Wetland area an open space, not buildable, and possibly deeding it to the city (where the Eagles' nest is located) as their intent is to protect the Eagles' nest and work with the city if they are open to it.

Mr. O'Brien located the Eagles' nest on his Site Plan and Mr. Giarrusso asked him to remove it from the Site Plan per Natural Heritage recommendations. Mr. O'Brien said the work would be 385 feet from the eagles' nesting tree. Mr. Giarrusso noted that the Commission relies on the experts in Federal Fish and Wildlife and State Fish and Wildlife to deal with the requirements for the project, and reiterated that those bodies do not want the location of the nest on a Site Plan.

Mr. O'Brien wanted the Commission to know that any restrictions needed to protect the eagles will be followed – whether it is a restriction, or dividing the lot into Form A and deed it to the City, or if the City wants to exercise their rights of first refusal on the property, and that the City doesn't have to buy the property to acquire the land. The work will be 385 feet from the tree where the Eagles reside.

The following were comments made by the public who were in attendance:

1) Ray Deschenes of 801 Lowell Street, Methuen:

Mr. Deschenes property abuts the proposed building site on the left, when looking straight on at the property. At the last meeting, he asked Mr. O'Brien if blasting the ledge to complete the project will make the water flow towards the back of his property, where he has an existing building. He said that he was concerned that the water flow will be affected if Mr. O'Brien has to blast.

2) Kevin O'Brien of O'Brien Homes, 18 Cassimere Street, Andover:

Mr. O'Brien responded that he doesn't think he will have to blast the ledge. Pointing to the Site Plan and the outcropping of ledge, he was told by the Forciers (the prior owners) that when Mr. Deschenes home was built, that material was pushed into the current location of Mr. O'Brien's lot, and that there is a "nugget" there that he thinks will break. From where the existing grade is he needs to dig down six feet, so he would use an excavator with a hammer feature to chip away at it. It would be too costly and not worthwhile to blast.

3) Mary Burke of 790 Lowell Street, Methuen:

Ms. Burke mentioned she had a misunderstanding from the last meeting noting that Mr. Sateriale had discussed that the proposed work had to be 330 feet from the Wetlands and 660 feet away from the Eagles' nest, according to U.S. Fish and Wildlife.

Mr. Giarrusso confirmed that the standards that Mr. Sateriale is referring to are those of U.S. Fish and Wildlife, and Mr. Giarrusso said it would be appropriate to follow the instructions from the professionals who are currently required to enforce these regulations interpret the project accordingly, as part of their permitting process, rather than trying to assume what they will say is based on past guidance. Mr. Giarrusso has spoken to Massachusetts Fish and Wildlife and the Natural Heritage Program, and they have reached out to the Federal Fish and Wildlife Service because there will need to be a permit at the Federal level as well. The person that usually reviews this type of project is on a leave of absence, and therefore a higher-level analyst will be

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stepping in to work on the review. Mr. Giarrusso also reiterated that the Conservation Commission historically looks at the Fish and Wildlife and Natural Heritage information and permitting requirements, and dovetails those with the Wetland Conservation permits to be sure there are no gaps, or conflicts in requirements, between the two bodies. Therefore, we have to wait for the Federal agencies to make their decisions.

Ms. Burke asked how far the septic system has to be from wetlands.

Mr. Giarrusso said it is currently under review by the City of Methuen Health Department consultant, who has questions and issues that need to be addressed. The well set-back information was not on the original plan, so the Health Division wants to see that information, as well as the location of other adjacent wells, to be sure the proper setback from existing wells (which Mr. Giarrusso believes is 100 feet) is maintained.

Mrs. Burke said the location of the well at 801 Lowell street is therefore of interest in this case.

Mr. Giarrusso also noted that under the Wetlands Protection Act, if the Board of Health approves this septic plan, then the septic plan automatically meets the standards of the Wetlands Protection Act. The Conservation Commission cannot set its own rules and regulations if the Board of Health says the septic system complies. We need to await the review of these other agencies.

Mrs. Burke asked if the proposed construction will only be 25 feet from 801 Lowell St., then the Board of Health will want to consider the septic and wetlands of 801 Lowell St. as well.

Mr. Giarrusso confirmed that the Board of Health wants the information on the adjacent septic systems and wells in order to perform a proper review.

4) Kevin O'Brien of O'Brien Homes, 18 Cassimere Street, Andover:

Mr. O'Brien responded that the neighboring well is 160-180 feet from the existing well, but is not on the original plan.

Mr. Giarrusso noted the Board of Health will need information on the adjacent well, and possibly other wells, to complete their review. He recommended continuing this hearing to June 1st to allow enough time for more feedback to become available.

Ms. Herald agreed to continue the hearing to the June 1, 2023 meeting.

Ms. Seaman made a motion to continue this hearing to June 1st (as we wait for additional information), seconded by Mr. DiZazzo, so voted UNANIMOUS to CONTINUE this hearing to the June 1, 2023 meeting.

Mr. O'Brien wanted to reiterate to the Conservation Board, that he would either deed it, or place a restriction on the Wetland area where the eagles' nest is, and that he wants to stay as far away from the nest area as possible (and it looks to be approximately 400 feet away).

I. CALL TO ORDER: The Chairman called the regular meeting to order at 7:30 pm.

II. ACCEPTANCE OF AGENDA / AMENDMENTS (IF ANY): A motion was made by Mrs. Seaman, seconded by Mr. DiZazzo, so voted UNANIMOUS, to ACCEPT the Agenda from 5/4/2023 as posted.

III. ACCEPTANCE OF MINUTES: A motion was made by Mr. Sateriale, seconded by Mrs. Boulay, so voted UNANIMOUS, to ACCEPT the minutes from 4/6/2023.

IV. NEW BUSINESS:

A. RDA 23-005 – Richard Giuffrida – 602A Lowell Street, Methuen – Stowers Associates, Hugh Dunkley

Mr. Giarrusso gave an oral presentation, as Mr. Dunkley of Stowers Associates was not present at the meeting. Proposed is a utility pole, to be installed in the Buffer Zone to the Flood Plain, and being filed only under the local Wetlands ordinance, because it is out of the riverfront area and the Buffer Zone to Bordering Vegetated Wetlands. The utility pole is being added on the existing, maintained part of the facility, but is in the Buffer Zone to the 100-year Flood Plain.

Mr. Giarrusso also provided the following written report:

The applicant has filed Requests for Determinations of Applicability under the Local Ordinance only, with plan by Stowers Assoc. Inc., dated April 5, 2023, for the installation of a utility pole within the Buffer Zone to Bordering Land Subject to Flooding associated with the Merrimack River. It is my opinion that the Commission could issue a Negative 3 determination under the Local with the following conditions:

1. Work shall conform to description of work submitted with Request for Determination of Applicability on file with Methuen Conservation Commission.
2. A 48-hour written notice shall be given to the Methuen Conservation Commission prior to any activity on site.
3. **Before work may begin**, erosion control shall be installed as shown on the submitted plan. Installation of erosion control shall be inspected and approved by the Conservation Commission or its agent.
4. Any changes made or intended to be made to the above referenced plans shall require the owner or his successor in interest to inquire in writing of the Methuen Conservation Commission whether the proposed change is significant to the interests of the Act/Ordinance.
5. Members and agents of the Methuen Conservation Commission shall have the right to enter and inspect the premises to evaluate site conditions for compliance and to require the submittal of any data deemed necessary by the Commission for that evaluation.

Mrs. Seaman motioned to issue a Negative 3 Determination, under local ordinances, with Conditions 1-5 being adhered to. This was seconded by Mr. Sateriale, so voted UNANIMOUS to issue a NEGATIVE 3 DETERMINATION for this project.

VI. OLD BUSINESS:

A. Enforcement – 268 Lowell Street – Karla Gibbons, NOV 23-001, EO 23-001

Mr. Giarrusso issued a Notice of Violation on this property. He reported the following:

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I have scheduled a time on Wednesday, May 10, 2023 to review the required restoration and proposed fence with the Property owner and I will present the completed restoration plan to the Commission for the May 18, 2023 meeting.

A motion was made by Mr. Sateriale, seconded by Mrs. Seaman to CONTINUE this to the next meeting, so voted UNANIMOUS to CONTINUE this to the meeting on May 18, 2023.

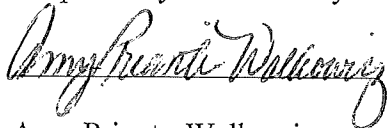
B. EC 23-003 -- 11 Hideaway Lane -- Emergency maintenance of a drainage structure.

Mr. Giarrusso reported that this property has an atypical detention pond area, with a vintage drainage structure, and the City has to remove soils to allow for proper drainage to prevent flooding to neighboring properties, as well as to prevent failure of the drainage system. Mr. Giarrusso recommends that the Commission ratify this project and allow the DPW to start work beginning Monday May 8th. The DPW will be using mats so their equipment doesn't sink into the area, and will restore and re-stabilize the area once they get out the sediments and soils that have collected and are causing the problem.

Motion to Ratify the Emergency Certification by Mr. Parsons, seconded by Mrs. Seaman, so voted UNANIMOUS to RATIFY the Emergency Certification.

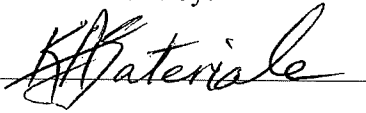
IX. ADJOURN: Motion to adjourn the meeting, made by Mr. Parsons, seconded by Mrs. Seaman, so voted UNANIMOUS to AJOURN the meeting.

Respectfully submitted by:



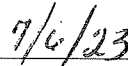
Amy Priante-Walkowicz
Head Clerk

Reviewed by:



Kenneth Sateriale,
Secretary

Approved on:



Date Approved