

CITY OF METHUEN, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2009

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITORS' REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	3
BASIC FINANCIAL STATEMENTS:	
Government-Wide Financial Statements:	
Statement of Net Assets	13
Statement of Activities	14
Governmental Funds:	
Balance Sheet	16
Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities in the Statement of Net Assets	17
Statement of Revenues, Expenditures, and Changes in Fund Balances	18
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	19
Statement of Revenues and Other Sources, and Expenditures and Other Uses - Budget and Actual - General Fund	20
Proprietary Funds:	
Statement of Net Assets	21
Statement of Revenues, Expenses, and Changes in Fund Net Assets	22
Statement of Cash Flows	23
Fiduciary Funds:	
Statement of Fiduciary Net Assets	24
Statement of Changes in Fiduciary Net Assets	25
Notes to Financial Statements	26
REQUIRED SUPPLEMENTARY INFORMATION:	
Schedule of Funding Progress	54

INDEPENDENT AUDITORS' REPORT

To the Mayor and City Council
City of Methuen, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Methuen, Massachusetts, as of and for the year ended June 30, 2009 (except for the Methuen Contributory Retirement System, which is as of and for the year ended December 31, 2008), which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Methuen's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Methuen as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, and the required supplementary information, appearing on page 54, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 22, 2010 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Melanson, Heath + Company P.C.

Andover, Massachusetts
March 22, 2010

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Methuen, we offer readers this narrative overview and analysis of the financial activities of the City of Methuen for the fiscal year ended June 30, 2009. Unless otherwise noted, all amounts are expressed in thousands.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation. The business-type activities include water and sewer activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, a single enterprise fund is used to account for the combined water and sewer operations.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 54,050 (i.e., net assets), a change of \$ (5,980) in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 5,590, a change of \$ (1,597) in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 48, a change of \$ (401) in comparison with the prior year.
- Total bonds and loans payable at the close of the current fiscal year was \$ 76,477, a change of \$ (6,277) in comparison to the prior year.
- Total notes payable at the close of the current fiscal year was \$ 1,742, a change of \$ 1,340 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position.

The largest portion of net assets \$ 50,426 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 873 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 2,751 may be used to meet the government's ongoing obligations to citizens and creditors.

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

City of Methuen's Net Assets

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Totals</u>	
	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>
Current and other assets	\$ 19,437	\$ 21,715	\$ 7,887	\$ 10,099	\$ 27,324	\$ 31,814
Capital assets	<u>85,163</u>	<u>87,091</u>	<u>40,518</u>	<u>38,552</u>	<u>125,681</u>	<u>125,643</u>
Total assets	<u>104,600</u>	<u>108,806</u>	<u>48,405</u>	<u>48,651</u>	<u>153,005</u>	<u>157,457</u>
Long-term liabilities	63,055	60,501	28,254	28,142	91,309	88,643
Other liabilities	<u>6,270</u>	<u>6,185</u>	<u>1,376</u>	<u>2,599</u>	<u>7,646</u>	<u>8,784</u>
Total liabilities	<u>69,325</u>	<u>66,686</u>	<u>29,630</u>	<u>30,741</u>	<u>98,955</u>	<u>97,427</u>
Net assets:						
Invested in capital assets, net of related debt	37,003	31,404	13,423	13,758	50,426	45,162
Restricted	873	1,624	-	-	873	1,624
Unrestricted	<u>(2,601)</u>	<u>9,092</u>	<u>5,352</u>	<u>4,152</u>	<u>2,751</u>	<u>13,244</u>
Total net assets	<u>\$ 35,275</u>	<u>\$ 42,120</u>	<u>\$ 18,775</u>	<u>\$ 17,910</u>	<u>\$ 54,050</u>	<u>\$ 60,030</u>

The following is a summary of condensed government-wide activities for the current and prior fiscal years.

City of Methuen's Changes in Net Assets

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Totals</u>	
	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>
Revenues:						
Program revenues						
Charges for services	\$ 7,719	\$ 7,622	\$ 10,758	\$ 10,293	\$ 18,477	\$ 17,915
Operating grants and contributions	54,310	52,449	15	13	54,325	52,462
Capital grants and contributions	2,428	2,235	-	-	2,428	2,235
General revenues						
Property Taxes	59,605	57,036	-	-	59,605	57,036
Excises	4,299	5,039	-	-	4,299	5,039
Interest and Penalties	475	257	-	-	475	257
Grants and contributions not restricted to specific programs	12,632	13,566	-	-	12,632	13,566
Investment income	100	291	22	61	122	352
Other	<u>318</u>	<u>785</u>	<u>-</u>	<u>-</u>	<u>318</u>	<u>785</u>
Total revenues	<u>141,886</u>	<u>139,280</u>	<u>10,795</u>	<u>10,367</u>	<u>152,681</u>	<u>149,647</u>

(continued)

(continued)

City of Methuen's Changes in Net Assets

	Governmental Activities		Business-Type Activities		Totals	
	2009	2008	2009	2008	2009	2008
Expenses:						
General government	14,228	12,479	-	-	14,228	12,479
Public safety	21,457	19,535	-	-	21,457	19,535
Education	97,134	87,913	-	-	97,134	87,913
Public works	9,703	9,539	-	-	9,703	9,539
Sanitation	2,635	2,674	-	-	2,635	2,674
Health and human services	1,363	1,396	-	-	1,363	1,396
Culture and recreation	1,516	1,384	-	-	1,516	1,384
Interest and costs	2,210	2,424	-	-	2,210	2,424
Enterprise services	-	-	8,415	7,724	8,415	7,724
Total expenses	<u>150,246</u>	<u>137,344</u>	<u>8,415</u>	<u>7,724</u>	<u>158,661</u>	<u>145,068</u>
Change in net assets before transfers and loss	(8,360)	1,936	2,380	2,643	(5,980)	4,579
Transfers in (out)	<u>1,515</u>	<u>1,524</u>	<u>(1,515)</u>	<u>(1,524)</u>	<u>-</u>	<u>-</u>
Change in net assets	(6,845)	3,460	865	1,119	(5,980)	4,579
Beginning net assets	<u>42,120</u>	<u>38,660</u>	<u>17,910</u>	<u>16,791</u>	<u>60,030</u>	<u>55,451</u>
Ending net assets	<u>\$ 35,275</u>	<u>\$ 42,120</u>	<u>\$ 18,775</u>	<u>\$ 17,910</u>	<u>\$ 54,050</u>	<u>\$ 60,030</u>

Governmental Activities - The City's negative result of \$ (6,845) in governmental activities is due primarily to the implementation of GASB 45, required for fiscal year 2009, which resulted in additional liability of \$ 9,594 for Other Post Employment Benefits (OPEB). The City's conservative approach to budgeting and the careful monitoring of expenses and revenue activity throughout the fiscal year allowed the City to react to tightening budgets and changing fiscal conditions. Property tax collections continued to remain strong. The City's revenues increased by 2 percent or \$ 2,606, while the expenses increased 9 percent or \$ 12,902, most significant change being the OPEB cost.

The cost of all governmental activities this year was \$ 150,246 compared to \$ 137,344 last year. However, as shown in the Statement of Activities in the accompanying financial statements, the amount that our taxpayers ultimately financed for these activities through property taxes was only \$ 59,605 because some of the cost was paid by those who directly benefitted from the programs \$ 7,719 or by other governments and organizations that subsidized certain programs with grants and contributions \$ 56,738. Overall, the City's governmental program revenues, including intergovernmental aid and fees for services, increased in current year from \$ 62,306 to \$ 64,457, principally based on increase in intergovernmental aid. The City paid for the remaining "public

benefit” portion of governmental activities with property taxes and with other revenues, such as interest and general entitlements.

The table below presents the largest activities resulting in the governmental activities net assets.

General fund expenditures in excess of revenues	\$ (2,932)
Transfer in to general fund for enterprise indirect costs	1,515
Nonmajor funds expenditures in excess of revenues	(1,091)
Capital asset additions	1,521
Debt service in excess of depreciation	2,783
Current year landfill liability estimate change	890
OPEB liability	(9,594)
Other	63
Total	<u>\$ (6,845)</u>

Business-type Activities - Business-type activities for the year resulted in a change in net assets of \$ 865. This change resulted primarily from unspent appropriations.

D. FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund. At the end of the current fiscal year, undesignated fund balance of the General Fund was \$ 48, while total fund balance was \$ 1,396. Total fund balance changed by \$ (474). Undesignated fund balance was changed by \$ (401), primarily from the accrual of settlement payable of \$ 600. Undesignated fund balance represents 0.04% of total expenditures, while total fund balance represents 1.11% of total expenditures.

At the end of the current fiscal year, the governmental funds reported a combined fund balance of \$5,590 with a net change in fund balance of \$ (1,597) in comparison to the prior year. Included in this change in fund balance are decreases in fund balance in both the General and primarily the Special Revenue Funds. Decline in fund balance in the Special Revenue Funds is mostly due to return of HOME program unused balance to the City of Peabody.

Proprietary funds. Proprietary funds include the water and sewer enterprise fund found in business-type activities reported in the government-wide financial statements, and the health insurance internal service fund, with the governmental activities on the entity-wide financial statements. Factors concerning the finances of the enterprise fund have already been addressed in the entity-wide discussion of business-type activities.

The accrual in the health insurance fund for estimated incurred, but not yet reported costs, decreased by 57% over the prior year, due to a change in estimation methodology as further described in Note 1K.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

The City provided a balanced FY 2009 budget that was adopted by our City Council with the understanding that any funding from the State was suspect to change. The State had forewarned municipalities their revenue picture was disastrous. Income, capital gains and sales tax revenues dropped dramatically and continue to do so. In order to re-balance the State's budget, the Governor enacted reductions in the fall, and we learned our fate in January that our local aid would be rescinded. With 58% of the operating budget expended, the City needed to account for a \$ 659,418 shortfall in local aid. The Mayor, with the cooperation of his department heads, offered up rescissions in their operating budget to offset the loss of revenues. However, these rescissions had a significant impact on various planned projects along with minimum manning in our outlying fire departments. In addition to the loss of state revenues, Snow and Ice was disclosing an expenditure deficit of \$ 1,230,228. All departmental accounts were eventually swept and we closed \$ 1,167,012 of the deficit, leaving \$ 63,216 to be raised by taxation in Fiscal Year 2010.

The budget and actual statement reflects an under collection of Intergovernmental revenue primarily resulting from State Aid (Chapter 70) reductions implemented by the Commonwealth in fiscal year 2009. The Chapter 70 reductions were partially offset by an American Recovery and Reinvestment Act (ARRA) grant which is reported in a separate major fund in accordance with the transparency requirements of the Act. The general fund revenue shortfall is offset by budgetary turn backs in education expenditures and employee benefits, included in general government expenditures. The turn backs result from the City transferring cost to the ARRA major fund.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total capital assets for governmental and business-type activities at year end amounted to \$ 125,681 (net of accumulated depreciation), a change of \$ 38 from the prior year. This investment in capital assets includes land, buildings and systems, improvements, machinery and equipment, and infrastructure.

The following table provides a summary of the City's capital assets at June 30:

City of Methuen's Capital Assets
(net of accumulated depreciation)

	<u>Governmental</u> <u>Activities</u>		<u>Business-type</u> <u>Activities</u>		<u>Totals</u>	
	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>
Land improvements	\$ 2,738	\$ 2,870	\$ 12	\$ 16	\$ 2,750	2,886
Construction	63,958	65,349	17,217	3,751	81,175	69,100
Infrastructure	6,821	7,009	10,055	8,683	16,876	15,692
Machinery and equipment	1,302	1,519	996	339	2,298	1,858
Licensed vehicles	1,085	1,085	110	142	1,195	1,227
Land, easements, and right of way	9,210	9,210	252	252	9,462	9,462
Construction in progress	<u>49</u>	<u>49</u>	<u>11,876</u>	<u>25,369</u>	<u>11,925</u>	<u>25,418</u>
Total net assets	<u>\$ 85,163</u>	<u>\$ 87,091</u>	<u>\$ 40,518</u>	<u>\$ 38,552</u>	<u>\$ 125,681</u>	<u>\$ 125,643</u>

Major capital asset acquisitions during the current fiscal year consist of the following:

Governmental

School ice rink and other construction improvements	\$ 692
Police vehicles	284
Highway improvements	215
Flood damage repairs	124
High School renovation	88

Business-Type:

Water treatment plant improvements	\$ 1,854
Water shop roof	165
Sewer system rehab	382
North Lowell/Presidential Lane	116
Water tank rehab	62

Additional information on capital assets can be found in footnote 11.

Long-Term Debt. At the end of the current fiscal year, total bonded debt including long-term loans outstanding was \$ 76,477, all of which was backed by the full faith and credit of the government. The City's credit rating remained the same at A2 for fiscal year 2009.

Additional information on long-term debt can be found in the footnotes to the financial statements.

G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

It is quite clear that the City, along with the rest of the nation, is feeling the effects of the disastrous economic climate. With local revenues stagnant and state revenues in decline, the City can ill afford re-balancing budgets mid stream. We believe that recessionary pressures are likely to limit improvement in Methuen's financial position. Appropriations of free cash, significant snow and ice deficits and recurring draws on available reserves began well ahead of the current administration, and the current recession, and have resulted in extremely narrow reserves and limited financial flexibility, despite nearly \$ 1.17 million in unused property tax levy capacity. Balancing future budgets is likely to continue to pose challenges as collective bargaining agreements must again be addressed, school funding (46.7% of fiscal 2009 expenditures) remains at the state-mandated minimum level, and the work force remains at full strength. Favorably, the City continues to pursue long-term strategies to regain financial strength including aggressive efforts to manage its health insurance and OPEB liabilities, and development of financial policies which have been drafted for proposal to the City Council. We firmly believe the adoption of, and adherence to, a comprehensive strategy to regain structural balance with concurrent replenishment of reserves will be critical in enhancing Methuen's long-term financial outlook.

The budget, tax levies, tax rates and values of the General Fund and Enterprise and for the subsequent fiscal years have been formalized. The following tables reflect the budget amounts, at the time of tax rate setting each year.

General Fund Budget

	FY 2009	FY 2010	Increase (Decrease)	% Change
City	\$ 57,800 (1)	\$ 55,784 (1)	\$ (2,016)	-3.49%
School	\$ 62,644	\$ 62,032	\$ (612)	-0.98%
County	\$ 1,232	\$ 1,366	\$ 134	10.88%
Enterprise Fund	\$ 9,136 (2)	\$ 9,254 (2)	\$ 118	1.29%
Total Budget	<u>\$ 130,812</u>	<u>\$ 128,436</u>	<u>\$ (2,376)</u>	<u>-1.82%</u>

(1) Includes reserve for abatements and exemptions and cherry sheet offsets.

(2) Excludes indirect costs.

Tax Levy

	FY 2009	FY 2010	Increase (Decrease)	% Change
General Government	\$ 18,549	\$ 18,302	\$ (247)	-1.33%
Fixed Costs	\$ 16,100	\$ 17,226	\$ 1,126	6.99%
School	\$ 24,813	\$ 25,410	\$ 597	2.41%
Overlay	\$ 350	\$ 359	\$ 9	2.57%
Court Judgment	\$ 1	\$ -	\$ (1)	-100.00%
Total Levy	<u>\$ 59,813</u>	<u>\$ 61,297</u>	<u>\$ 1,484</u>	<u>2.48%</u>

(continued)

(continued)

<u>Tax Rate</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Residential	\$ 10.81	\$ 11.86	\$ 1.05	9.71%
Commercial	\$ 20.77	\$ 21.91	\$ 1.14	5.49%

Valuation by Classification

<u>Classification</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Residential	\$ 4,205,607	\$ 3,901,280	\$ (304,327)	-7.24%
Commercial	\$ 393,189	\$ 379,346	\$ (13,843)	-3.52%
Industrial	\$ 164,063	\$ 156,094	\$ (7,969)	-4.86%
Personal Property	\$ 133,674	\$ 150,471	\$ 16,797	12.57%
	<u>\$ 4,896,533</u>	<u>\$ 4,587,191</u>	<u>\$ (309,342)</u>	<u>-6.32%</u>

Utility Fund Budget

	<u>FY 2009</u>	<u>FY 2010</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Water & Sewer Enterprise Fund	\$ 10,651	\$ 10,498	\$ (153)	-1.44%

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Methuen's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

City Auditor
City of Methuen
41 Pleasant Street
Methuen, MA 01844

CITY OF METHUEN, MASSACHUSETTS

STATEMENT OF NET ASSETS

JUNE 30, 2009

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current:			
Cash and short-term investments	\$ 9,204,403	\$ 2,551,816	\$ 11,756,219
Receivables, net of allowance for uncollectibles:			
Property taxes	2,567,895	-	2,567,895
Excises	913,623	-	913,623
User fees	-	4,184,147	4,184,147
Assessments	279,436	-	279,436
Departmental and other	1,706,165	-	1,706,165
Intergovernmental	1,051,278	1,151,604	2,202,882
Loans	2,627,897	-	2,627,897
Total current assets	18,350,697	7,887,567	26,238,264
Noncurrent:			
Property taxes	242,873	-	242,873
Deferred debt expense	843,573	-	843,573
Capital assets:			
Nondepreciable capital assets	9,259,070	12,127,140	21,386,210
Other capital assets, net of accumulated depreciation	75,903,664	28,390,402	104,294,066
Total noncurrent assets	86,249,180	40,517,542	126,766,722
TOTAL ASSETS	104,599,877	48,405,109	153,004,986
LIABILITIES			
Current:			
Accounts payable	876,762	144,425	1,021,187
Accrued liabilities	2,338,222	718,626	3,056,848
Notes payable	1,230,000	512,264	1,742,264
Other current liabilities	1,825,095	-	1,825,095
Current portion of long-term liabilities:			
Bonds and loans payable	6,340,000	1,282,158	7,622,158
Other liabilities	2,023,317	-	2,023,317
Total current liabilities	14,633,396	2,657,473	17,290,869
Noncurrent:			
Bonds and loans payable, net of current portion	42,310,000	26,545,088	68,855,088
OPEB liability	9,594,478	251,788	9,846,266
Other liabilities, net of current portion	2,786,796	175,406	2,962,202
Total noncurrent liabilities	54,691,274	26,972,282	81,663,556
TOTAL LIABILITIES	69,324,670	29,629,755	98,954,425
NET ASSETS			
Invested in capital assets, net of related debt	37,002,642	13,422,862	50,425,504
Restricted externally or constitutionally for:			
Loan and grant programs	365,729	-	365,729
Permanent fund:			
Nonexpendable	507,492	-	507,492
Unrestricted	(2,600,656)	5,352,492	2,751,836
TOTAL NET ASSETS	\$ 35,275,207	\$ 18,775,354	\$ 54,050,561

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

		Program Revenues		
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
Governmental Activities:				
General government	\$ 14,227,331	\$ 1,219,968	\$ 74,825	\$ -
Public safety	21,456,740	2,653,138	783,591	-
Education	97,134,594	2,911,013	53,324,178	-
Public works	9,702,938	290,225	-	2,427,993
Sanitation	2,634,810	-	-	-
Health and human services	1,363,174	102,858	117,940	-
Culture and recreation	1,515,630	541,333	9,266	-
Interest	<u>2,210,482</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Governmental Activities	150,245,699	7,718,535	54,309,800	2,427,993
Business-Type Activities:				
Enterprise services	<u>8,414,517</u>	<u>10,757,897</u>	<u>15,263</u>	<u>-</u>
Total	\$ <u>158,660,216</u>	\$ <u>18,476,432</u>	\$ <u>54,325,063</u>	\$ <u>2,427,993</u>

General Revenues and Transfers:

Property taxes
Excise taxes
Interest and penalties
Grants and contributions not restricted
to specific programs
Investment income
Other
Transfers, net

Total general revenues and transfers

Change in Net Assets

Net Assets:

Beginning of year

End of year

See notes to financial statements.

<u>Net (Expenses) Revenues and Changes in Net Assets</u>		
<u>Governmental</u> <u>Activities</u>	<u>Business-</u> <u>Type</u> <u>Activities</u>	<u>Total</u>
\$ (12,932,538)	\$ -	\$ (12,932,538)
(18,020,011)	-	(18,020,011)
(40,899,403)	-	(40,899,403)
(6,984,720)	-	(6,984,720)
(2,634,810)	-	(2,634,810)
(1,142,376)	-	(1,142,376)
(965,031)	-	(965,031)
<u>(2,210,482)</u>	<u>-</u>	<u>(2,210,482)</u>
(85,789,371)	-	(85,789,371)
<u>-</u>	<u>2,358,643</u>	<u>2,358,643</u>
(85,789,371)	2,358,643	(83,430,728)
59,605,396	-	59,605,396
4,299,482	-	4,299,482
475,440	-	475,440
12,631,801	-	12,631,801
99,769	21,736	121,505
317,509	-	317,509
<u>1,514,757</u>	<u>(1,514,757)</u>	<u>-</u>
<u>78,944,154</u>	<u>(1,493,021)</u>	<u>77,451,133</u>
(6,845,217)	865,622	(5,979,595)
<u>42,120,424</u>	<u>17,909,732</u>	<u>60,030,156</u>
<u>\$ 35,275,207</u>	<u>\$ 18,775,354</u>	<u>\$ 54,050,561</u>

CITY OF METHUEN, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2009

ASSETS	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and short-term investments	\$ 4,076,133	\$ 4,499,666	\$ 8,575,799
Receivables:			
Property taxes	3,120,765	-	3,120,765
Excises	1,127,334	-	1,127,334
Assessments	279,436	-	279,436
Departmental and other	1,462,470	306,681	1,769,151
Intergovernmental	-	1,051,278	1,051,278
Loans	-	2,627,897	2,627,897
TOTAL ASSETS	\$ 10,066,138	\$ 8,485,522	\$ 18,551,660
LIABILITIES AND FUND BALANCES			
Liabilities:			
Warrants and accounts payable	\$ 725,216	\$ 150,045	\$ 875,261
Accrued liabilities	1,656,827	171,624	1,828,451
Deferred revenues	5,254,197	2,740,712	7,994,909
Notes payable	-	1,230,000	1,230,000
Other liabilities	1,033,512	-	1,033,512
TOTAL LIABILITIES	8,669,752	4,292,381	12,962,133
Fund Balances:			
Reserved for:			
Encumbrances	1,213,063	-	1,213,063
Other purposes	135,314	-	135,314
Perpetual permanent fund	-	507,492	507,492
Unreserved - undesignated, reported in:			
General fund	48,009	-	48,009
Special revenue funds	-	3,292,788	3,292,788
Capital project funds	-	392,861	392,861
TOTAL FUND BALANCES	1,396,386	4,193,141	5,589,527
TOTAL LIABILITIES AND FUND BALANCES	\$ 10,066,138	\$ 8,485,522	\$ 18,551,660

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2009

Total governmental fund balances	\$ 5,589,527
<ul style="list-style-type: none"> Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 	85,162,734
<ul style="list-style-type: none"> Deferred debt expense for refunding is net of amortization on the statement of net assets, whereas all debt expense is reported when paid in the governmental funds. 	843,573
<ul style="list-style-type: none"> Revenues are reported on the accrual basis of accounting and are not deferred until collection. 	7,312,986
<ul style="list-style-type: none"> Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets. 	(69,250)
<ul style="list-style-type: none"> In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	(509,772)
<ul style="list-style-type: none"> Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. 	
Bonds payable	(48,650,000)
Capital lease payable	(660,434)
OPEB liability	(9,594,478)
Landfill liability	(760,000)
Compensated absences liability	<u>(3,389,679)</u>
Net assets of governmental activities	<u><u>\$ 35,275,207</u></u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2009

	<u>General</u>	<u>ARRA Funds</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Property taxes	\$ 59,506,612	\$ -	\$ -	\$ 59,506,612
Excise taxes	4,530,648	-	-	4,530,648
Departmental	1,898,860	-	-	1,898,860
Licenses and permits	965,420	-	-	965,420
Intergovernmental	55,090,429	3,929,987	9,680,228	68,700,644
Charges for services	38,931	-	4,488,086	4,527,017
Interest and penalties	475,440	-	-	475,440
Investment income	46,734	-	25,679	72,413
Fines and forfeitures	281,725	-	-	281,725
Contributions	-	-	127,985	127,985
Other revenue	223,134	-	94,368	317,502
Total Revenues	<u>123,057,933</u>	<u>3,929,987</u>	<u>14,416,346</u>	<u>141,404,266</u>
Expenditures:				
Current:				
General government	20,734,147	-	101,003	20,835,150
Public safety	16,830,717	-	1,529,618	18,360,335
Education	68,748,037	3,929,987	10,725,815	83,403,839
Public works	7,168,141	-	1,772,463	8,940,604
Sanitation	2,612,871	-	21,939	2,634,810
Health and human services	1,013,617	-	210,956	1,224,573
Culture and recreation	890,000	-	645,892	1,535,892
Debt service:				
Principal	5,720,000	-	500,000	6,220,000
Interest	2,272,104	-	-	2,272,104
Total Expenditures	<u>125,989,634</u>	<u>3,929,987</u>	<u>15,507,686</u>	<u>145,427,307</u>
Excess (deficiency) of revenues over expenditures	(2,931,701)	-	(1,091,340)	(4,023,041)
Other Financing Sources (Uses):				
Capital leases	291,768	-	-	291,768
Transfers in	2,234,757	-	-	2,234,757
Transfers out	(68,456)	-	(31,544)	(100,000)
Total Other Financing Sources (Uses)	<u>2,458,069</u>	<u>-</u>	<u>(31,544)</u>	<u>2,426,525</u>
Net change in fund balances	(473,632)	-	(1,122,884)	(1,596,516)
Fund Balances, at Beginning of Year	<u>1,870,018</u>	<u>-</u>	<u>5,316,025</u>	<u>7,186,043</u>
Fund Balances, at End of Year	<u>\$ 1,396,386</u>	<u>\$ -</u>	<u>\$ 4,193,141</u>	<u>\$ 5,589,527</u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ (1,596,516)

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases, net of disposals	1,509,020
Depreciation	(3,437,172)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.

454,102

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Repayments of debt	6,220,000
Deferred debt amortization	(140,595)
Capital lease financing	(291,768)
Payments of capital leases	378,860

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.

61,622

- Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(156,417)
Landfill	890,000
OPEB	(9,594,478)

- Internal service funds are used by management to account for health insurance and workers' compensation activities. The net activity of internal service funds is reported with Governmental Activities.

(1,141,875)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ (6,845,217)

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES
AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2009

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
	<u>Original Budget</u>	<u>Final Budget</u>		
Revenues and Other Sources:				
Property Tax	\$ 59,153,504	\$ 59,153,504	\$ 59,153,504	\$ -
Local Revenue	9,220,001	9,220,001	9,362,531	142,530
Cherry Sheet and Misc	49,457,254	49,457,254	45,603,237	(3,854,017)
Transfers in	2,234,757	2,420,415	2,420,415	-
Other Financing Sources	<u>190,716</u>	<u>490,673</u>	<u>494,173</u>	<u>3,500</u>
Total Revenues and Other Sources	120,256,232	120,741,847	117,033,860	(3,707,987)
Expenditures and Other Uses:				
Current:				
General government	21,236,891	21,467,664	20,250,790	1,216,874
Intergovernmental	1,232,144	1,274,289	1,274,289	-
Public safety	16,465,338	16,599,192	16,599,192	-
Education	62,644,191	62,213,611	59,500,498	2,713,113
Public works	5,907,741	6,612,689	6,675,905	(63,216)
Sanitation	2,822,174	2,696,480	2,696,480	-
Library	1,287,370	1,287,370	1,287,370	-
Health and Human Services	1,045,649	927,362	927,362	-
Debt service	7,614,734	7,614,734	7,614,734	-
Transfers out	<u>-</u>	<u>48,456</u>	<u>48,456</u>	<u>-</u>
Total Expenditures and Other Uses	<u>120,256,232</u>	<u>120,741,847</u>	<u>116,875,076</u>	<u>3,866,771</u>
Excess of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>158,784</u>	\$ <u>158,784</u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET ASSETS

JUNE 30, 2009

	Business-Type Activities	Governmental Activities
	Enterprise Fund	Internal Service Fund
<u>ASSETS</u>		
Current:		
Cash and short-term investments	\$ 2,551,816	\$ 628,604
User fees receivable	4,184,147	-
Intergovernmental receivable	1,151,604	-
Other receivables	-	95,228
Total current assets	7,887,567	723,832
Noncurrent:		
Capital assets:		
Nondepreciable capital assets	12,127,140	-
Other capital assets, net of accumulated depreciation	28,390,402	-
Total noncurrent assets	40,517,542	-
TOTAL ASSETS	48,405,109	723,832
<u>LIABILITIES</u>		
Current:		
Accounts payable	144,425	1,500
Accrued liabilities	718,626	-
Notes payable	512,264	-
Other current liabilities	-	791,582
Current portion of long-term liabilities:		
Bonds and loans payable	1,282,158	-
Total current liabilities	2,657,473	793,082
Noncurrent:		
Bonds and loans payable, net of current portion	26,545,088	-
OPEB liability	251,788	-
Other liabilities, net of current portion	175,406	-
Total noncurrent liabilities	26,972,282	-
TOTAL LIABILITIES	29,629,755	793,082
<u>NET ASSETS</u>		
Invested in capital assets, net of related debt	13,422,862	-
Unrestricted	5,352,492	(69,250)
TOTAL NET ASSETS	\$ 18,775,354	\$ (69,250)

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2009

	Business-Type Activities <u>Enterprise Fund</u>	Governmental Activities <u>Internal Service Fund</u>
Operating Revenues:		
Charges for services	\$ 10,623,316	\$ -
Contributions	-	14,598,078
Permits and fees	<u>134,581</u>	<u>-</u>
Total Operating Revenues	10,757,897	14,598,078
Operating Expenses:		
Personal services	2,443,806	-
Materials	1,870,081	-
Depreciation	787,516	-
Sanitary district assessment	2,656,665	-
Employee benefits	-	15,147,308
Other expenses	<u>9,046</u>	<u>-</u>
Total Operating Expenses	<u>7,767,114</u>	<u>15,147,308</u>
Operating Income	2,990,783	(549,230)
Nonoperating Revenues (Expenses):		
Intergovernmental revenue	15,263	-
Investment income	21,736	27,355
Interest expense	<u>(647,403)</u>	<u>-</u>
Total Nonoperating Revenues (Expenses), Net	<u>(610,404)</u>	<u>27,355</u>
Income (Loss) Before Transfers	2,380,379	(521,875)
Transfers out	<u>(1,514,757)</u>	<u>(620,000)</u>
Change in Net Assets	865,622	(1,141,875)
Net Assets at Beginning of Year	<u>17,909,732</u>	<u>1,072,625</u>
Net Assets at End of Year	<u>\$ 18,775,354</u>	<u>\$ (69,250)</u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2009

	Business-Type Activities Enterprise Fund	Governmental Activities Internal Service Fund
<u>Cash Flows From Operating Activities:</u>		
Receipts from customers and users	\$ 10,802,905	\$ -
Employer contributions	-	9,117,712
Employee contributions	-	5,430,113
Payments of employee salaries, benefits, and related expenses	(2,192,247)	(16,210,471)
Payments to vendors	(3,504,526)	-
Payments to other governments	(2,656,665)	-
Net Cash Provided By Operating Activities	2,449,467	(1,662,646)
<u>Cash Flows From Noncapital Financing Activities:</u>		
Transfers to other funds	(1,514,757)	(620,000)
Net Cash (Used For) Noncapital Financing Activities	(1,514,757)	(620,000)
<u>Cash Flows From Capital and Related Financing Activities:</u>		
Acquisition and construction of capital assets	(2,753,492)	-
Proceeds from bonds and notes	3,552,892	-
Principal payments on bonds, notes, and capital leases	(1,158,469)	-
Interest expense	(611,879)	-
Intergovernmental subsidy	15,263	-
Net Cash (Used For) Capital and Related Financing Activities	(955,685)	-
<u>Cash Flows From Investing Activities:</u>		
Investment income	21,736	27,355
Net Cash Provided By Investing Activities	21,736	27,355
Net Change in Cash and Short-Term Investments	761	(2,255,291)
Cash and Short-Term Investments, Beginning of Year	2,551,055	2,883,895
Cash and Short-Term Investments, End of Year	\$ 2,551,816	\$ 628,604
<u>Reconciliation of Operating Income to Net Cash Provided by Operating Activities:</u>		
Operating income	\$ 2,990,783	\$ (549,230)
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	787,516	-
Changes in assets and liabilities:		
User fees	45,010	-
Other receivables	-	(50,253)
Accounts payable	(830,917)	(11,730)
Accrued liabilities	6,916	-
Retainage payable	(794,485)	-
Other liabilities	-	(1,051,433)
Compensated absences	(7,144)	-
OPEB liability	251,788	-
Net Cash Provided By Operating Activities	\$ 2,449,467	\$ (1,662,646)

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS
JUNE 30, 2009

	Pension Trust Fund (As of <u>December 31, 2008</u>)	Private Purpose Trust <u>Fund</u>	Agency <u>Fund</u>
<u>ASSETS</u>			
Pooled cash and short-term investments	\$ 58	\$ -	\$ -
Non-pooled cash and short-term investments	1,330,370	462,124	159,231
Investments, at fair value:			
Pooled alternative investments	2,166,290	-	-
Pooled real estate funds	6,207,499	-	-
PRIT Fund	52,934,432	-	-
Receivables	<u>73,109</u>	<u>-</u>	<u>-</u>
Total Assets	62,711,758	462,124	159,231
Net investment income (loss)			
<u>LIABILITIES AND NET ASSETS</u>			
Other liabilities	<u>3,302</u>	<u>-</u>	<u>159,231</u>
Total Liabilities	<u>3,302</u>	<u>-</u>	<u>159,231</u>
<u>NET ASSETS</u>			
Total net assets held in trust for pension benefits and other purposes	<u>\$ 62,708,456</u>	<u>\$ 462,124</u>	<u>\$ -</u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2009

	Pension Trust Fund (For the Year Ended <u>December 31, 2008</u>)	Private Purpose Trust Fund
Additions:		
Contributions:		
Employers	\$ 6,000,000	\$ -
Other systems and Commonwealth of Massachusetts	344,369	-
Plan members	3,057,895	-
Other	42,666	-
Total contributions	<u>9,444,930</u>	<u>-</u>
Investment Income:		
Change in fair value of investments	(23,565,842)	1,508
Less: management fees	<u>(368,888)</u>	<u>-</u>
Net investment income (loss)	<u>(23,934,730)</u>	<u>1,508</u>
Total additions	(14,489,800)	1,508
Deductions:		
Benefit payments to plan members and beneficiaries	8,601,576	-
Refunds to plan members	279,195	-
Transfers to other systems	63,517	-
Administrative expenses	232,392	-
Other	-	25,750
Total deductions	<u>9,176,680</u>	<u>25,750</u>
Net increase (decrease)	(23,666,480)	(24,242)
Net assets:		
Beginning of year	<u>86,374,936</u>	<u>486,366</u>
End of year	<u>\$ 62,708,456</u>	<u>\$ 462,124</u>

See notes to financial statements.

CITY OF METHUEN, MASSACHUSETTS

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the City of Methuen (the City) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected City Council. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

Component Units - Component units are entities that are legally separate, but are so related that they are, in substance, the same as the primary government, providing services entirely or almost entirely for the benefit of the primary government. The following component unit is blended within the primary government:

In the Fiduciary Funds: The Methuen Contributory Retirement System which was established to provide retirement benefits primarily to employees and their beneficiaries. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements. Additional financial information of the System can be obtained by contacting the System located at 41 Pleasant Street, Methuen, MA 01844.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function

or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental fund:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *ARRA (American Recovery and Reinvestment Act) Fund* is used to account for the receipt and expenditure of federal "stimulus" funds awarded the community to replace some of the fiscal year 2009 Chapter 70 State aid reductions.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The *enterprise fund* accounts for the operating activities of the City's water and sewer utilities and capital improvement services.

The self-insured employee health program is reported as an *internal service fund* in the accompanying financial statements.

The *pension trust fund* accounts for the activities of the Employees Contributory Retirement System, which accumulates resources for pension benefit payments to qualified employees.

The *private-purpose trust fund* is used to account for trust arrangements, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for student activity funds.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, permanent, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Trust Funds may be combined and invested in any instruments allowed by Legal List issued by the Banking Commissioner, except those required to be segregated by trust documents. Each trust fund is accounted for separately.

E. Investments

The City did not have long-term investments as of June 30, 2009. The System's investments are carried at market value.

F. Property Tax Limitations

The City has limited the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override or debt exemption is voted. The actual fiscal year 2009 tax levy reflected an excess capacity of approximately \$ 1,172,000.

G. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, (for enterprise funds only) are reported in the applicable governmental

or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land improvements	20
Construction	25 - 50
Infrastructure	10 - 30
Equipment	5 - 20
Machinery and licensed vehicles	8

H. Compensated Absences

The government's policy is to permit employees to accumulate earned but unused vacation and sick pay benefits. Full-time, permanent employees are granted vacation benefits in varying amounts depending on contracts with the City. Sick leave accrues to full-time, permanent employees to specified maximums. Generally, after one year of service, employees are entitled to a percentage of their sick leave ranging between 30% and 50% depending on their contract with the City, and all of their accrued vacation upon termination. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

In prior years, IBNR (see note 26) was estimated by taking a sum of claims paid in July, one half of those paid in August, and one quarter of those paid in September of the subsequent fiscal year. For the fiscal year ended June 30, 2009, Tufts Health Plan calculated the IBNR on the City's behalf, using actual utilization data to assign costs more accurately to the fiscal year in which they were truly incurred. As a result, the City believes that the current estimate is more accurate and reasonable.

2. Stewardship, Compliance, and Accountability

A. Budgetary Information

At a City Council meeting in May, the Mayor presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by the City Council, also establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at City Council meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the City Council is empowered to transfer funds from the Reserve Fund to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the major line items as voted by the City Council. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws, and must be raised in the next year's tax rate.

Annually, prior to year-end, the City Council authorizes the Mayor and City Accountant to amend the budget by making various inter and intradepartmental transfers and using available sources to avoid individual departmental over-expenditures.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances, which will be honored during the subsequent year.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Enterprise Funds.

Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 123,057,934	\$ 125,989,634
Other financing sources/uses (GAAP basis)	<u>2,526,525</u>	<u>68,456</u>
Subtotal (GAAP Basis)	125,584,459	126,058,090
Adjust tax revenue to accrual basis	(175,110)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(1,420,588)
Add end of year appropriation carryforwards to expenditures	-	1,213,063
To reverse the effect of non- budgeted State contributions for teachers retirement	(8,274,437)	(8,274,437)
Reverse gross up of capital leases	(291,768)	(291,768)
Gross up of education employee benefits allocation	190,716	190,716
Reverse court judgment accrual	<u>-</u>	<u>(600,000)</u>
Budgetary basis	<u>\$ 117,033,860</u>	<u>\$ 116,875,076</u>

D. Deficit Fund Equity

The following funds or projects within the funds had deficits as of June 30, 2009:

Nonmajor Governmental Funds:

Small Cities	\$ (47,606)
Home Program	\$ (33,175)
Police Outside Detail	\$ (91,769)
Chapter 90	\$ (83,241)
MA Cultural Council LIC	\$ (1,500)
Safe Schools and Communities	\$ (40,916)
Police Weed and Seed	\$ (52,073)

Internal Service Fund:

Health Insurance	\$ (69,250)
------------------	-------------

The deficits in these funds will be eliminated through future departmental revenues, bond proceeds, and transfers from other funds.

3. Cash and Short-Term Investments

Custodial Credit Risk. Custodial credit risk is the risk that in the event of a bank failure, the City's and Contributory Retirement System's (the System) deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." Massachusetts General Law Chapter 32, Section 23, limits the System's deposits "in a bank or trust company to an amount not exceeding ten percent of the capital and surplus of such bank or trust company."

As of June 30, 2009, \$9,772,478 of the City's bank balances of \$14,828,980 was exposed to custodial credit risk as uninsured, and collateral held by pledging bank's trust department not in the System's name. The exposed balance was invested in the Massachusetts Municipal Depository Trust (MMDT), which is not considered an uncollateralized product under Government Accounting Standards Board Regulation. Per the City's policy, the City may invest in MMDT, U.S. Treasury and Agencies up to one year maturity, bank accounts and Certificates of Deposits, which are fully insured by FDIC, DIF, or collateralized through a third party agreement, and certain mutual funds, under Chapter 44, Sec. 55 of MGL, as amended by Chapter 314 of the Acts of 1996. Unsecured deposits are limited to no more than 5% of an institution's assets and no more the 10% of the City's cash. To maintain adequate cash flow, the City's balances as of June 30, 2009 were deposited in MMDT and bank accounts (checking, savings, and money market accounts).

As of December 31, 2008, \$ 1,217,653 of the System's bank balances of \$ 1,467,678 was exposed to custodial credit risk as uninsured, and collateral held by pledging bank's trust department not in the System's name. Of the System's total exposed balance, \$ 1,117,199 was invested in MMDT and PRIT. The System does not have a deposit policy for custodial credit risk.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

Massachusetts General Law, Chapter 32, Section 23, limits the investment of the Retirement System funds, to the extent not required for current disbursements, in the PRIT Fund or in securities, other than mortgages or collateral loans, which are legal for the investment of funds in savings banks under the laws of the Commonwealth, provided that no more than the established percentage of assets, is invested in any one security.

In accordance with Chapter 32 Section 22 of the Massachusetts General Laws, the System has transferred its investments to the Commonwealth's PRIT fund because its funding ratio and rate of return in prior years has not met the standards established by PERAC.

At December 31, 2008, the System's investments consisted of the following:

<u>Investment Type</u>	<u>Fair Value</u>
Pooled Alternative Funds	\$ 2,166,290
Pooled Real Estate Funds	6,207,499
State Investment Pool*	<u>52,934,432</u>
Total investments	<u>\$ 61,308,221</u>

These investments are not rated.

**Fair value is the same as the value of the pool share. The Pension Reserves Investment Trust was created under Massachusetts General Law, Chapter 32, Section 22, in December 1983. The Pension Reserves Investment Trust is operated under contract with a private investment advisor, approved by the Pension Reserves Investment Management Board. The Pension Reserves Investment Management Board shall choose an investment advisor by requesting proposals from advisors and reviewing such proposals based on criteria adopted under Massachusetts General Law, Chapter 30B.*

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The System does not have a policy for custodial credit risk.

The System's investment in Pooled funds of \$ 61,308,221 were exposed to custodial credit risk because the related securities are uninsured, unregistered and held by the system's brokerage firm, which is also the Counterparty to these securities. The System manages this risk with SIPC, Excess SIPC and because the assets are held in separately identifiable trust accounts. Of the System's total exposure, \$ 52,934,432 is invested in the State Investment Pool.

C. Concentration of Credit Risk

The City's policy prohibits concentration in any one issuer. The City did not have any long-term investments at June 30, 2009.

Massachusetts General Law Chapter 32, Section 23 limits the amount the System may invest in any one issuer or security type, with the exception of the PRIT Fund.

The System does not have an investment in one issuer greater than 5% of total investments, with the exception of the PRIT Fund.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's current policy does not allow maturities of over one year. The current objective of the City is to have highly liquid investments (see note 3) to sustain adequate cash flow needs of the City. The System does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The City does not have foreign investments. The System does not have a foreign currency risk policy.

5. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a quarterly basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The City has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2009 consist of the following (in thousands):

Real Estate		
2009		\$ 1,610
Personal Property		
2009	22	
2007	8	
2006	6	
2005	8	
Prior	<u>252</u>	
		296
Tax Liens		<u>1,215</u>
Total		<u>\$ 3,121</u>

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

Property taxes	\$ 310
Excises	214

7. User Fees Receivable

User fees receivable in the enterprise fund includes amounts due from customers for water and sewer usage. Water and sewer delinquent receivables are lienied in a similar manner as property taxes, described in Note 5.

8. Departmental and Other Receivables

The City's departmental and other receivables at June 30, 2009 consist of the following:

	Fire Ambulance	Police Outside Detail	Veterans Benefits	Other	Total
Gross	\$ 734,660	\$ 112,815	\$ 317,857	\$ 699,046	\$ 1,864,378
Less: Allowance for doubtful accounts	<u>(146,932)</u>	<u>(11,281)</u>	<u>-</u>	<u>-</u>	<u>(158,213)</u>
Total	<u>\$ 587,728</u>	<u>\$ 101,534</u>	<u>\$ 317,857</u>	<u>\$ 699,046</u>	<u>\$ 1,706,165</u>

9. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2009 and the amount to be drawn down from Massachusetts Water Pollution Abatement Trust for the improvement of the water distribution system, which is included in the City's long-term debt, see footnote 18.

10. Loans Receivable

Loans receivable represent collectible balances from developers for loans under Community Development Block Grant and Housing and Urban Development programs.

11. Capital Assets

Capital asset activity for the year ended June 30, 2009 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Land improvements	\$ 6,895	\$ 97	\$ -	\$ 6,992
Construction	106,951	671	-	107,622
Infrastructure	22,587	357	-	22,944
Machinery and equipment	10,605	104	(634)	10,075
Licenses and vehicles	<u>8,942</u>	<u>292</u>	<u>(64)</u>	<u>9,170</u>
Total capital assets, being depreciated	155,980	1,521	(698)	156,803
Less accumulated depreciation for:				
Land improvements	(4,027)	(228)	-	(4,255)
Construction	(41,602)	(2,061)	-	(43,663)
Infrastructure	(15,577)	(544)	-	(16,121)
Machinery and equipment	(9,086)	(309)	622	(8,773)
Licenses and vehicles	<u>(7,856)</u>	<u>(295)</u>	<u>64</u>	<u>(8,087)</u>
Total accumulated depreciation	<u>(78,148)</u>	<u>(3,437)</u>	<u>686</u>	<u>(80,899)</u>
Total capital assets, being depreciated, net	77,832	(1,916)	(12)	75,904
Capital assets, not being depreciated:				
Land, easements and right of way	9,210	-	-	9,210
Construction in progress	<u>49</u>	<u>-</u>	<u>-</u>	<u>49</u>
Total capital assets, not being depreciated	<u>9,259</u>	<u>-</u>	<u>-</u>	<u>9,259</u>
Governmental activities capital assets, net	<u>\$ 87,091</u>	<u>\$ (1,916)</u>	<u>\$ (12)</u>	<u>\$ 85,163</u>

	Beginning Balance	Increases	Decreases	Ending Balance
Business-Type Activities:				
Capital assets, being depreciated:				
Land improvements	\$ 218	\$ -	\$ -	\$ 218
Construction	7,788	14,621	-	22,409
Infrastructure	24,860	927	-	25,787
Machinery and equipment	1,871	698	(35)	2,534
Licenses and vehicles	<u>258</u>	<u>-</u>	<u>-</u>	<u>258</u>
Total capital assets, being depreciated	34,995	16,246	(35)	51,206
Less accumulated depreciation for:				
Land improvements	(202)	(3)	-	(205)
Construction	(4,742)	(451)	-	(5,193)
Infrastructure	(15,473)	(260)	-	(15,733)
Machinery and equipment	(1,532)	(41)	35	(1,538)
Licenses and vehicles	<u>(115)</u>	<u>(32)</u>	<u>-</u>	<u>(147)</u>
Total accumulated depreciation	<u>(22,064)</u>	<u>(787)</u>	<u>35</u>	<u>(22,816)</u>
Total capital assets, being depreciated, net	12,931	15,459	-	28,390
Capital assets, not being depreciated:				
Land, easements & right of way	252	-	-	252
Construction in progress	<u>25,369</u>	<u>-</u>	<u>(13,493)</u>	<u>11,876</u>
Total capital assets, not being depreciated	<u>25,621</u>	<u>-</u>	<u>(13,493)</u>	<u>12,128</u>
Business-type activities capital assets, net	<u>\$ 38,552</u>	<u>\$ 15,459</u>	<u>\$ (13,493)</u>	<u>\$ 40,518</u>

Depreciation expense was charged to functions of the City as follows (in thousands):

Governmental Activities:	
General government	\$ 154
Public safety	206
Education	2,275
Public works	795
Culture and recreation	<u>7</u>
Total depreciation expense - governmental activities	<u>\$ 3,437</u>
Business-Type Activities:	
Enterprise	<u>\$ 788</u>

12. Warrants and Accounts Payable

Warrants payable represent 2009 expenditures paid by July 15, 2009 as permitted by law. Accounts payable represent additional 2009 expenditures paid after July 15, 2009.

13. Accrued Liabilities

The City had the following accrued liabilities as of June 30, 2009:

	<u>Governmental</u>	<u>Business-Type</u>
Salaries and wages	\$ 1,168,074	\$ 60,997
Debt interest	509,772	286,074
Tailings	60,376	1,771
Sewer mitigation fee	-	369,784
Court judgment	<u>600,000</u>	<u>-</u>
Total accrued liabilities	\$ <u><u>2,338,222</u></u>	\$ <u><u>718,626</u></u>

14. Deferred Revenue

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all June 30, 2009 receivable balances, except real and personal property taxes that are accrued for subsequent 60 day collections.

15. Loan and Anticipation Notes Payable

The City had the following notes outstanding at June 30, 2009:

	<u>Interest Rate</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Balance at June 30, 2009</u>
Recreation - High School Track	2.39%	08/15/08	08/14/09	\$ 230,000
Water Treatment Plant Improvement	1.76%	04/01/09	02/01/09	512,264
Methuen High School Revitalization	2.00%	05/21/09	05/21/10	<u>1,000,000</u>
Total				\$ <u><u>1,742,264</u></u>

The following summarizes activity in notes payable during fiscal year 2009:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
Recreation	\$ 250,000	\$ 230,000	\$ (250,000)	\$ 230,000
Water treatment plant improvements	-	512,264	-	512,264
High School Revitalization	-	1,000,000	-	1,000,000
Sewer rehabilitation	<u>152,648</u>	<u>637,059</u>	<u>(789,707)</u>	<u>-</u>
Total	\$ <u>402,648</u>	\$ <u>2,379,323</u>	\$ <u>(1,039,707)</u>	\$ <u>1,742,264</u>

16. Other Current Liabilities

Other current liabilities as of June 30, 2009 consist of the following:

IBNR (see note 26)	\$ 791,582
Guaranteed deposits	990,845
Employee withholdings and other	<u>42,668</u>
Total other current liabilities	\$ <u>1,825,095</u>

17. Capital Lease Obligations

The City's outstanding lease agreements include the acquisition of computers, fire trucks, highway trucks, police vehicles and a communication system. These leases qualify as capital leases. Future minimum lease payments under the capital leases consisted of the following as of June 30, 2009:

	Governmental Activities
2010	\$ 319,910
2011	216,181
2012	62,742
2013	62,742
2014	<u>62,742</u>
Total minimum lease payments	724,317
Less amount representing interest	<u>(63,883)</u>
Present Value of Minimum Lease Payments	\$ <u>660,434</u>

The following is an analysis for the leased assets included in capital assets at June 30, 2009:

	Governmental Activities
Machinery, vehicles and equipment	\$ 1,095,304
Less: accumulated depreciation	<u>(298,199)</u>
Equipment under capital leases, net	<u>\$ 797,105</u>

18. Long-Term Debt

A. Long-Term Debt Supporting Activities

The City issues general obligation bonds to provide funds for the acquisition, construction, and improvements of major capital facilities and infrastructure. General obligation bonds have been issued for both governmental and business-type activities and are repaid with general and enterprise fund revenues. Compensated absences are paid from the fund responsible for the employee's compensation with significant liabilities paid from general fund and the rest from enterprise fund. Landfill closure costs are paid from general fund, and capital lease payments are made from general and enterprise funds.

B. General Obligation Bonds and Other Long-Term Debt

General obligation bonds and loans currently outstanding are as follows:

	Original Issue Amount	Serial Maturities Through	Interest Rate(s)%	Amount Outstanding as of June 30, 2009
<u>Governmental Activities:</u>				
Recreation	\$ 253,600 *	11/01/11	4.80%	\$ 68,500
Recreation	1,600,000 *	11/01/12	5.01%	420,000
Marsh School Expansion	17,399,400 *	11/01/16	4.80%	9,841,500
Timony School Expansion	21,190,000 *	11/01/16	5.01%	11,590,000
Landfill Closure	3,500,000 *	11/01/16	5.01%	1,500,000
Tenney School Expansion	22,850,000 *	05/15/17	4.79%	12,530,000
Additional School Expansion	6,500,000 *	10/15/19	5.00%	3,945,000
Library	4,800,000 *	10/15/19	5.00%	2,860,000
Road and Surface Drains	5,630,000	09/01/21	3.27%	2,830,000
Landfill Closure	85,000	09/01/21	3.91%	65,000
Road and Surface Drains	3,500,000	08/15/16	4.30%	<u>3,000,000</u>
Total Governmental Activities				<u>\$ 48,650,000</u>

*Partially refunded, original amount shown

	Original Issue Amount	Serial Maturities Through	Interest Rate(s)%	Amount Outstanding as of June 30, 2009
<u>Business-Type Activities:</u>				
Sewer	\$ 821,670 *	02/01/15	variable	\$ 343,001
Sewer	395,100 *	08/01/18	variable	293,200
Storm Water Management	468,063 *	08/01/23	variable	377,168
Water Distribution System	5,786,500 *	07/15/25	2.00%	5,079,846
Storm Water Management	200,000 *	07/15/27	2.00%	192,070
Water Distribution System	18,550,000 *	07/15/27	2.00%	17,814,495
Water Treatment Plant	1,250,000	08/15/28	4.16%	1,210,000
Water Distribution System	700,000	08/15/28	4.16%	680,000
Water Tank	750,000 *	07/15/27	2.00%	720,262
Sewer Rehabilitation and Replacement	1,117,204 *	01/28/28	2.00%	1,117,204
Total Business-Type Activities				<u>\$ 27,827,246</u>

*Registered owner of these bonds is the Massachusetts Water Pollution Abatement Trust.

C. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2009 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 6,340,000	\$ 1,971,839	\$ 8,311,839
2011	6,455,000	1,695,187	8,150,187
2012	6,560,000	1,402,325	7,962,325
2013	6,360,000	1,110,231	7,470,231
2014	6,080,000	838,301	6,918,301
2015-2019	16,455,000	1,126,968	17,581,968
2020-2024	400,000	14,556	414,556
Total	<u>\$ 48,650,000</u>	<u>\$ 8,159,407</u>	<u>\$ 56,809,407</u>

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 1,282,158	\$ 625,066	\$ 1,907,224
2011	1,310,065	592,494	1,902,559
2012	1,337,464	562,626	1,900,090
2013	1,351,559	538,050	1,889,609
2014	1,399,384	501,301	1,900,685
2015-2019	7,247,985	2,015,694	9,263,679
2020-2024	7,811,893	1,157,707	8,969,600
2025-2029	6,086,738	275,495	6,362,233
Total	<u>\$ 27,827,246</u>	<u>\$ 6,268,433</u>	<u>\$ 34,095,679</u>

D. Bond Authorizations

Long-term debt authorizations which have not been issued or rescinded as of June 30, 2009 are as follows:

<u>Date</u> <u>Authorized</u>	<u>Purpose</u>	<u>Amount</u>
09/10/05	Recreation - High School Track	\$ 230,000
06/17/09	Water Treatment Plant Improvement	650,000
04/02/09	Methuen High School Revitalization	2,000,000
07/05/06	Sewer rehab and East Capital St. project	<u>202,796</u>
Total		<u>\$ 3,082,796</u>

E. Changes in General Long-Term Liabilities

During the year ended June 30, 2009, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>7/1/08</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>6/30/09</u>	Less Current Portion <u>6/30/09</u>	Equals Long-Term Portion <u>6/30/09</u>
<u>Governmental Activities</u>						
General obligation debt	\$ 54,870	\$ -	\$ (6,220)	\$ 48,650	\$ (6,340)	\$ 42,310
OPEB	-	9,594	-	9,594	-	9,594
Other:						
Capital leases	748	291	(379)	660	(288)	372
Landfill closure	1,650	-	(890)	760	(40)	720
Accrued employee benefits	<u>3,233</u>	<u>2,012</u>	<u>(1,856)</u>	<u>3,389</u>	<u>(1,695)</u>	<u>1,694</u>
Totals	<u>\$ 60,501</u>	<u>\$ 11,897</u>	<u>\$ (9,345)</u>	<u>\$ 63,053</u>	<u>\$ (8,363)</u>	<u>\$ 54,690</u>

	Total Balance <u>7/1/08</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>6/30/09</u>	Less Current Portion <u>6/30/09</u>	Equals Long-Term Portion <u>6/30/09</u>
<u>Business-Type Activities</u>						
General obligation debt	\$ 27,884	\$ 1,117	\$ (1,174)	\$ 27,827	\$ (1,282)	\$ 26,545
OPEB	-	252	-	252	-	252
Other:						
Capital leases	76	-	(76)	-	-	-
Accrued employee benefit	<u>182</u>	<u>157</u>	<u>(164)</u>	<u>175</u>	<u>-</u>	<u>175</u>
Totals	<u>\$ 28,142</u>	<u>\$ 1,526</u>	<u>\$ (1,414)</u>	<u>\$ 28,254</u>	<u>\$ (1,282)</u>	<u>\$ 26,972</u>

General obligation bonds, issued by the City for various municipal projects, are approved by City Council and repaid with revenues from the General Fund. Compensated absences are repaid from the funds that the costs relate to, mostly general fund and also enterprise fund. Landfill closure costs are repaid from general fund revenues. Capital leases are repaid with general fund and special revenue fund revenues.

F. Prior Year Defeasance of Debt

In prior years, certain outstanding bonds were defeased by placing proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts and the defeased bonds are not included in the financial statements.

Defeased debt still outstanding at June 30, 2009 is \$ 9,780,000.

19. Subsequent Events

Debt

The City issued a bond anticipation note dated August 14, 2009 for a new track facility and judgment payable in the amount of \$ 810,000 maturing August 13, 2010 with an interest rate of 1.9%. The City also issued a revenue anticipation note dated December 18, 2009 in the amount of \$ 4,500,000, maturing June 30, 2010 with an interest rate of 1.75%.

20. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the City to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure.

The \$ 760,000 is reported as landfill postclosure care liability at June 30, 2009. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

21. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

22. Reserves of Fund Equity

“Reserves” of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at June 30, 2009:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Other Purposes - An account used to segregate that portion of fund balance committed for potential contributions needed to fund Chapter 90 and Police Weed and Seed grant deficit balances.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

23. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the City is involved. The City’s management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

24. Post-Employment Health Care and Life Insurance Benefits

Other Post-Employment Benefits

During the year, the City implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the

extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

A. Plan Description

In addition to providing the pension benefits described, the City provides post-employment health care and life insurance benefits for retired employees through the City's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of June 30, 2008, the actuarial valuation date, approximately 763 retirees and 794 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The City provides medical, prescription drug, mental health/substance abuse and life insurance to retirees and their covered dependents. All active employees who retire from the City and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Medicare retirees contribute 20% and Tufts or Blue Cross retirees contribute 38% of the cost of the health plan, as determined by the City. The City contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The City's fiscal 2009 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the City's annual OPEB cost for the year ending June 30, 2009, the amount actually contributed to the plan, and the change in the City's net OPEB obligation based on an actuarial valuation as of June 30, 2008.

Annual Required Contribution (ARC)	\$ 14,340,252
Interest on net OPEB obligation	-
Adjustment to ARC	-
Annual OPEB cost	14,340,252
Contributions made	(4,493,986)
Increase in net OPEB obligation	9,846,266
Net OPEB obligation - beginning of year	-
Net OPEB obligation - end of year	\$ 9,846,266

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2009	\$ 14,340,252	31.3%	\$ 9,846,266

E. Funded Status and Funding Progress

The funded status of the plan as of June 30, 2008, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 209,816,378
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	\$ 209,816,378
Funded ratio (actuarial value of plan assets/AAL)	0%
Covered payroll (active plan members)	\$ 80,056,909
UAAL as a percentage of covered payroll	262%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is

increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the City and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the City and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2008 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the City has not advance funded its obligation. The actuarial assumptions included a 4.5% investment rate of return and an initial annual healthcare cost trend rate of 10% which decreases to a 5% long-term rate for all healthcare benefits after ten years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on an open basis. This has been calculated assuming the amortization payment increases at a rate of 4.5%.

25. Contributory Retirement System

The City follows the provisions of GASB Statement No. 27, Accounting for Pensions for State and Local Government Employees, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description and Contribution Information

Substantially all employees of the City (except teachers and administrators under contract employed by the School Department) are members of the Methuen Contributory Retirement System (MCRS), a cost sharing, multiple employer defined benefit PERS. Eligible employees must participate in the MCRS. The pension plan provides pension benefits, deferred allowances, and death and disability benefits. Chapter 32 of the Massachusetts General Laws establishes the authority of the MCRS Retirement Board. Chapter 32 also establishes contribution percentages and benefits paid. The MCRS Retirement Board does not have the authority to amend benefit provisions. As required by Massachusetts General Laws, the System issues a separate report to the Commonwealth's Public Employee Retirement Administration Commission.

Membership of each plan consisted of the following at December 31, 2008:

Retirees and beneficiaries receiving benefits	407
Terminated plan members entitled to but not yet receiving benefits	73
Active plan members	<u>681</u>
Total	<u><u>1,161</u></u>
Number of participating employers	2

Employee contribution percentages are specified in Chapter 32 of the Massachusetts General Laws. The percentage is determined by the participant's date of entry into the system. All employees hired after January 1, 1979 contribute an additional 2% on all gross regular earnings over the rate of \$ 30,000 per year. The percentages are as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7%
January 1, 1984 - June 30, 1996	8%
Beginning July 1, 1996	9%

Employers are required to contribute at actuarially determined rates as accepted by the Public Employee Retirement Administration Commission (PERAC). The City's Schedule of Employer Contributions is as follows:

<u>Year Ended</u> <u>June 30</u>	<u>Annual Required</u> <u>Contribution</u>	<u>Percentage</u> <u>Contributed</u>
2001	\$ 2,572,051	100%
2002	2,674,933	100%
2003	2,772,000	100%
2004	2,244,581	100%
2005	3,186,100	100%
2006	4,966,000	100%
2007	5,160,000	100%
2008	5,362,000	100%
2009	6,000,000	100%

B. Summary of Significant Accounting Policies

Basis of Accounting - Contributory retirement system financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments - Investments are reported at fair value in accordance with PERAC requirements.

C. Funded Status and Funding Progress

The information presented below is from the Methuen Contributory Retirement System's most recent valuation.

Actuarial Valuation <u>Date</u>	Actuarial Value of Assets <u>(a)</u>	Actuarial Accrued Liability (AAL) - Entry Age <u>(b)</u>	Unfunded AAL (UAAL) <u>(b-a)</u>	Funded Ratio <u>(a/b)</u>	Covered Payroll <u>(c)</u>	UAAL as a Percent- age of Covered Payroll <u>[(b-a)/c]</u>
01/01/08	\$ 87,315,553	\$ 154,331,693	\$ 67,016,140	56.6%	\$ 30,100,933	222.60%

The Schedule of Funding Progress following the notes to the financial statements presents multi-year trend information about the actuarial value of plan assets relative to the actuarial accrued liability for benefits.

D. Actuarial Methods and Assumptions

The annual required contribution for the current year was determined as part of the actuarial valuation using the entry age normal actuarial cost method. Under this method an unfunded actuarial accrued liability of \$ 67 million was calculated. The actuarial assumptions included (a) 8% investment rate of return and (b) a projected salary increase of 4.75 - 5.25% per year. Liabilities for cost of living increases have been assumed at an annual increase of 3%, on the first \$ 12,000 of benefit payments. The actuarial value of assets is determined by projecting the market value of assets as of the beginning of the prior plan year with the assumed rate of return during that year (8%) and accounting for deposits and disbursements with interest at the assumed rate of return. An adjustment is then applied to recognize the difference between the actual investment return and expected return over a five-year period. As of December 31, 2008, the unfunded actuarially accrued liability is being amortized over 19 years using a 4.5% increasing payment method.

E. Teachers

As required by State statutes, teachers of the City are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The City is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible, and must participate in the MTRS.

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings

into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$ 30,000, as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7% *
January 1, 1984 - June 30, 1996	8% *
July 1, 1996 - June 30, 2001	9% *
Beginning July 1, 2001	11%

*Effective January 1, 1990, all participants hired after January 1, 1979, who have not elected to increase to 11%, contribute an additional 2% of salary in excess of \$ 30,000.

The City's current year covered payroll for teachers and administrators was \$ 38,881,854.

In fiscal year 2009, the Commonwealth of Massachusetts contributed \$ 8,274,437 to the MTRS on behalf of the City. This is included in the education expenditures and intergovernmental revenues in the general fund.

26. **Self Insurance**

The City self insures for health coverage. Annual estimated requirements for claims are provided in the City's annual operating budget. The City contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the City is liable for claims up to \$ 125,000 per incident. The claims liability represents an estimate of claims incurred but unpaid at year-end, based on past historical costs and claims paid subsequent to year-end.

Changes in the aggregate liability for claims for the year ended June 30, 2009 are as follows (also see note 1k):

	Year Ended <u>June 30, 2009</u>	Year Ended <u>June 30, 2008</u>
Unpaid claims, beginning of fiscal year	\$ 1,843,015	\$ 1,715,226
Claims incurred (including IBNRs)	15,147,308	13,841,260
Claims paid	<u>(16,198,741)</u>	<u>(13,713,471)</u>
Unpaid claims, end of fiscal year	\$ <u>791,582</u> *	\$ <u>1,843,015</u> *

* This liability is considered to be all current.

The \$ 791,582 estimated liability for claims incurred but not reported includes only an estimate for known loss events expected to later be presented as claims. The City is unable to estimate the amount of unknown loss events expected to become claims and expected future developments on claims already reported.

27. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

CITY OF METHUEN, MASSACHUSETTS
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2009

(Unaudited)

Employees' Retirement System

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/08	\$ 87,315,553	\$ 154,331,693	\$ 67,016,140	56.6%	\$ 30,100,933	222.6%
01/01/07	\$ 79,875,823	\$ 146,337,558	\$ 66,461,735	54.6%	\$ 29,257,209	227.2%
01/01/04	\$ 71,932,860	\$ 117,599,583	\$ 45,666,723	61.2%	\$ 25,933,704	176.1%
01/01/01	\$ 68,625,708	\$ 92,496,265	\$ 23,870,557	74.2%	\$ 22,480,573	106.2%
01/01/97	\$ 42,617,519	\$ 66,863,478	\$ 24,245,959	63.7%	\$ 16,295,087	148.8%
01/01/96	\$ 37,886,763	\$ 58,261,376	\$ 20,374,613	65.0%	\$ 15,520,687	131.3%
01/01/93	\$ 25,970,674	\$ 45,965,677	\$ 19,995,003	56.5%	\$ 14,905,887	134.1%

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
06/30/08	\$ -	\$ 209,816,378	\$ 209,816,378	0.0%	\$ 80,056,909	262.1%

See Independent Auditors' Report.