



78-18-6

City of Methuen, Massachusetts (Rey. of Cler. Hanman)

OFFICE OF THE CITY COUNCIL
The Searles Building • 41 Pleasant Street
Methuen, Massachusetts 01844
Tel: 978-983-8510 • Fax: 978-983-8975

Order #927A

An Ordinance Establishing Procedures for the Disbursement of Funds from "other Special Revenue Funds/Disability Commission."

Be it ordained by the City Council of the City of Methuen as follows:

That the Code of the City of Methuen, 2000, be amended by inserting a new ordinance establishing procedures for disbursement of funds from the Special Revenue Funds/Disability Commission, and to authorize the City Clerk to assign such chapter, section and subsection numbers in conformance with said code, as follows:

—1 Requests for Grants from "other Special Revenue Funds/Disability Commission." ("Fund"). No monies shall be appropriated from the Fund established pursuant to G.L. c.40, §22G except upon a recommendation from the Commission on Disabilities ("Commission") and otherwise in accordance with the procedures applicable to disbursement of funds in the City.

—2 Form of Request. Requests for recommendation for a grant or other expenditure from the Fund shall be made to the Commission. Required information shall include but not be limited to the name and address of the applicant, the purpose for which funds are requested, and the amount of the proposed grant or expenditure. If the applicant is a corporation other than the City of Methuen, such request

shall include a statement, signed under oath, that the person making the request is authorized to represent such corporation. The Commission may seek additional information as may be necessary or appropriate to aid it in its consideration of such request.

—3 Action on Request. After receiving a request meeting the requirements of Section —2, the Commission shall take action thereon at a meeting for which the Chairman has included the matter on a properly posted meeting notice. The Commission may approve, approve with certain conditions, or disapprove such request.

If approved, or approved with conditions, the Commission shall send notice of its recommendation to the Mayor and City Council along with a certified copy of its vote thereon. The City Council of the City of Methuen will then vote to authorize the expenditure.

If the Commission denies such request, the Commission shall send notice to the applicant of its disapproval.

This ordinance shall become effective upon passage.

First Read: June 4, 2018
Adopted: July 10, 2018
Effective: August 9, 2018

I do hereby certify that at a meeting of which a quorum was present, the foregoing ordinance was adopted by the Methuen City Council by a unanimous vote on July 10, 2018.

Ronda Jajuga

Council Clerk

Approved under MERC Sec. 3-6
Date: 8/28/18

Jennifer Kannan
Jennifer Kannan, Council Chair

Approved:

James P. Jajuga
James P. Jajuga, Mayor