

INTENT TO AWARD

C-26-65

TO: McGovern MHQ Inc.
401 Elm Street
Marlborough, MA 01752

FOR: (2) 2026 Ford Super Duty F550 DRW XL 4WD Reg. Cab

AMOUNT: \$211,906.40

1. This award is based on competitive bids YES
Through the Greater Boston Police Council GBPC/MAPC 2022 EXT.
To April 30, 2026

2. The above company was the lowest qualified bidder N/A

3. Was this contract a result of a budget item? YES
a) If not, how will the money be raised? CIP FY 26

4. Was the bid process required by law? YES

M.G.L. c.30B, Sec.22 allows jurisdictions to purchase supplies from contracts already procured. GBPC/MAPC 2022 has been vetted by the CPO as having followed all procurement guidelines required by M.G.L. c.30B respectively.

5. Have all required specifications been complied with? YES

6. Does the item require a service contract to guarantee proper performance? N/A

7. Are performance/bid bonds required and have they been provided? N/A

8. Are there any penalty clauses either for lack of delivery or performance or for failure to pay on time? N/A

9. Is this contract a Methuen business? NO

10. Are there sufficient funds to encumber the expenditure? YES

12/29/25
Date

2025

362-0-0000-000-090-00-0-505120-25001-CIP FY25

David P. Beauregard, Jr.
David P. Beauregard, Jr., Mayor

CITY OF METHUEN, MASSACHUSETTS

AGREEMENT

THIS AGREEMENT made this 5th day of January, 2026 by and between the **CITY of METHUEN**, a municipal corporation duly organized under the laws of Massachusetts and having a usual place of business at 41 Pleasant Street, Methuen, Massachusetts 01844, hereinafter referred to as the "CITY", and **MCGOVERN MHQ**, a corporation, having a usual place of business at 401 Elm Street, Marlborough, MA 01752, hereinafter referred to as the "VENDOR".

WITNESSETH:

WHEREAS, the CITY invited the submission of a quote for the purchase of two (2) 2026 Ford Super Duty F550 DRW XL 4WD Reg. Cab Purchased through the Greater Boston Police Council GBPC/MAPC 2022 (Ext.: until April 30,2026); and

WHEREAS, the VENDOR submitted a Proposal to deliver the above required product/services to complete the Service; and

WHEREAS, the CITY has decided to award the contract therefor to the VENDOR.

NOW, THEREFORE, the CITY and the VENDOR agree as follows:

1. **CONTRACT DOCUMENTS.** The Contract Documents consist of this Agreement and the VENDOR's Proposal. The Contract Documents constitute the entire Agreement between the parties concerning the product/service, and all are as fully a part of this Agreement as if attached hereto.
2. **THE WORK.** The product/services consist of the purchase of two (2) 2026 Ford Super Duty F550 DRW XL 4WD Reg. Cab Purchased through the Greater Boston Police Council GBPC/MAPC 2022 (Ext.: until April 30,2026).
3. **TERM OF CONTRACT.** This Agreement shall be in effect from the date executed above and shall expire one (1) year from the date first above written, subject to appropriation. If no such appropriation is made, then this contract will be voided.
4. **COMPENSATION.** The CITY shall pay \$211,906.40 as full compensation for the product and/or services furnished and delivered in carrying out this Agreement.
5. **PAYMENT OF COMPENSATION.** The CITY shall make payments within thirty (30) days after its receipt of an invoice.
6. **LIABILITY OF THE CITY.** The CITY's liability hereunder shall be to make all payments when they shall become due, and the CITY shall be under no further obligation or liability. Nothing in this Agreement shall be construed to render the CITY or any elected or appointed official or employee of the CITY, or their successors in office, personally liable for any obligation under this Agreement.

7. **INDEPENDENT VENDOR.** The VENDOR acknowledges and agrees that it is acting as an independent VENDOR for all work and services rendered pursuant to this Agreement, and shall not be considered an employee or agent of the CITY for any purpose.
8. **INDEMNIFICATION.** The VENDOR shall indemnify, defend, and hold the CITY harmless from and against any and all claims, demands, liabilities, actions, causes of actions, costs and expenses, including attorney's fees, arising out of the VENDOR's breach of this Agreement or the negligence or misconduct of the VENDOR, or the VENDOR's agents or employees.
9. **INSURANCE.** A. The VENDOR shall obtain and maintain during the term of this Agreement the insurance coverage in companies licensed to do business in the Commonwealth of Massachusetts, and acceptable to the CITY, as set forth in Attachment A.

B. All policies shall identify the CITY as an additional insured (except Workers' Compensation) and shall provide that the CITY shall receive written notification at least 30 days prior to the effective date of any amendment or cancellation. Certificates evidencing all such coverages shall be provided to the CITY upon the execution of this Agreement. Each such certificate shall specifically refer to this Agreement and shall state that such insurance is as required by this Agreement. Failure to provide or to continue in force such insurance shall be deemed a material breach of this Agreement and shall be grounds for immediate termination.
10. **ASSIGNMENT.** The VENDOR shall not assign, sublet or otherwise transfer this Agreement, in whole or in part, without the prior written consent of the CITY, and shall not assign any of the monies payable under this Agreement, except by and with the written consent of the CITY.
11. **TERMINATION.** A. **Termination for Cause.** If at any time during the term of this Agreement the CITY determines that the VENDOR has breached the terms of this Agreement by negligently or incompetently performing the work, or any part thereof, or by failing to perform the work in a timely fashion, or by failing to perform the work to the satisfaction of the CITY, or by not complying with the direction of the CITY or its agents, or by otherwise failing to perform this Agreement in accordance with all of its terms and provisions, the CITY shall notify the VENDOR in writing stating therein the nature of the alleged breach and directing the VENDOR to cure such breach within ten (10) days. The VENDOR specifically agrees that it shall indemnify, defend and hold the CITY harmless from any loss, damage, cost, charge, expense or claim arising out of or resulting from such breach regardless of its knowledge or authorization of the actions resulting in the breach. If the VENDOR fails to cure said breach within ten (10) days, the CITY may, at its election at any time after the expiration of said ten (10) days, terminate this Agreement by giving written notice thereof to the VENDOR specifying the effective date of the termination. Upon receipt of said notice, the VENDOR shall cease to incur additional expenses in connection with this Agreement. Upon the date specified in said notice, this Agreement shall terminate. Such termination shall not prejudice or waive any rights or action which the CITY may have against the VENDOR up to the date of such termination, and the VENDOR shall be liable to the CITY for any amount which it may be required to pay in excess of the compensation provided herein in order to complete the work specified herein in a timely manner. Upon such termination, the VENDOR shall be entitled to compensation for all satisfactory work completed prior to the termination date, as determined by the CITY.

B. **Termination for Convenience.** The CITY may terminate this Agreement at any time for convenience by providing the VENDOR written notice specifying therein the termination date

which shall not be sooner than ten days from the issuance of said notice. Upon receipt of said notice, the VENDOR shall cease to incur additional expenses in connection with this Agreement. Upon such termination, the VENDOR shall be entitled to compensation for all satisfactory work completed prior to the termination date, as determined by the CITY, such payment not to exceed the fair value of the services provided hereunder.

12. **INSPECTION AND REPORTS.** Whenever requested, VENDOR shall immediately furnish to the CITY full and complete written reports of the VENDOR's operation under this Contract in such detail and with such information as the CITY may request.
13. **SUCCESSOR AND ASSIGNS.** This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the CITY nor the VENDOR shall assign or transfer any interest in the Agreement without the written consent of the other.
14. **COMPLIANCE WITH LAWS.** The VENDOR shall comply with all Federal, State and local laws, rules, regulations and orders applicable to the work provided pursuant to this Agreement, such provisions being incorporated herein by reference, and shall be responsible for obtaining all necessary licenses, permits, and approvals required for the performance of such work.
15. **CONFLICT OF INTEREST.** The VENDOR further covenants, in light of the provisions of Chapter 268A of the Massachusetts General Laws, that the VENDOR has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. The VENDOR further covenants that in the performance of this contract no person having any such interest shall be employed by the VENDOR.
16. **NOTICE.** Any and all notices, or other communications required or permitted under this Agreement, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, by registered or certified mail or by other reputable delivery service, to the parties at the addresses set forth on Page 1 or furnished from time to time in writing hereafter by one party to the other party. Any such notice or correspondence shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service or, if sent by private overnight or other delivery service, when deposited with such delivery service.
17. **SEVERABILITY.** If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.
18. **GOVERNING LAW.** This Agreement shall be governed by, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts and the VENDOR submits to the jurisdiction of any of the Commonwealth's appropriate courts for the adjudication of disputes arising out of this Agreement.
19. **ENTIRE AGREEMENT.** This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and

representations, whether written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

20. **FUNDING.** This agreement shall be subject to appropriation per fiscal year. If no such appropriation is made this agreement shall be terminated.
21. Consummation of this contract requires the approval of the Mayor of Methuen and the Methuen City Council prior to engagement of service or supply.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

MCGOVERN MHQ INC.

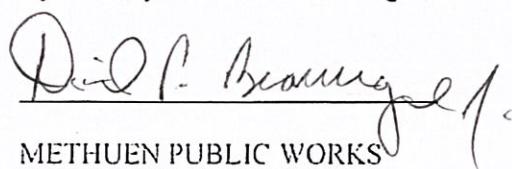


Signature

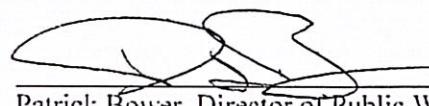
Frank L. Chase
Print Name and Title President of Sub

CITY OF METHUEN, MA

By its: Mayor, David P. Beauregard Jr.



METHUEN PUBLIC WORKS



Patrick Bower, Director of Public Works

The undersigned, in compliance with City of Methuen Municipal Contract Ordinance Chapter 7, Section 7C, certifies that an appropriation in the amount required for this Contract is available.



Margaret A. Duprey C.A.F.O.

Act. 342-0-0000-000-090-00-0-505120-25001-CIP FY25

342

Approved as to Form:



Paul O'Neill, City Solicitor

CERTIFICATE OF AUTHORITY - CORPORATE

1. I hereby certify that I am the Clerk/Secretary of McGovern MHQ Inc
(insert full name of Corporation)
Frank C Chase

2. corporation, and that _____
(insert the name of officer who signed the contract and bonds.)

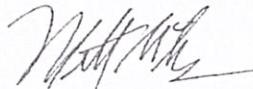
3. is the duly elected President of Sales
(insert the title of the officer in line 2)

4. of said corporation, and that on 11/20/23
(insert a date that is *ON OR BEFORE* the date the
officer signed the contract and bonds.)

at a duly authorized meeting of the Board of Directors of said corporation, at which all the directors were
present Frank C Chase it was voted that

5. _____ the President of Sales
(insert name from line 2) (insert title from line 3)

with the
City of
Methuen
of this corporation be and hereby is authorized to execute contracts and bonds in the name and on behalf
of said corporation, and affix its Corporate Seal thereto, and such execution of any contract or obligation
in this corporation's name and on its behalf, with or without the Corporate Seal, shall be valid and binding
upon this corporation; and that the above vote has not been amended or rescinded and remains in full force
and effect as of the date set forth below.



6. ATTEST: _____ *Frank C. Chase* **AFFIX CORPORATE
SEAL HERE**
(Signature of Clerk or Secretary)*

7. Name: Matthew McCayea
(Please print or type name in line 6)*

8. Date: _____
(Insert a date that is *ON OR AFTER* the date the
officer signed the contract and bonds.)

* The name and signature inserted in lines 6 & 7 must be that of the Clerk or Secretary of the corporation.

** If you do not have a seal please write NONE.

LEGISLATION ENACTED BY THE COMMONWEALTH OF MASSACHUSETTS, EFFECTIVE JULY 1, 1983, REQUIRES THAT THE ATTESTATION BELOW BE SIGNED.

ATTESTATION

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, to my best knowledge and belief, I am in compliance with all the laws of the Commonwealth relating to taxes, reporting of employees and VENDORS, and withholding and remitting child support.

McGovern MHQ Inc

*Signature of Individual
or Corporate Name (Mandatory)

93-409174

**Social Security Number
(Voluntary) or Federal Identification Number

By: Frank C. Chase
Corporate Officer

Date: 12/18/25

(Mandatory, if Applicable)

Frank C. Chase
Print name

- The provision in this Certification relating to child support applies only when the VENDOR is an Individual.
- Approval of a contract or other agreement will not be granted unless the CITY receives a signed copy of this certification.
- Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment of obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the authority of Mass. G.L.C. 62C, S. 49A.

STATEMENT OF GOOD STANDING

In accordance with State and Federal regulations, I hereby certify on behalf of

McGovern MHQ Inc that McGovern MHQ Inc is not disbarred, suspended or otherwise excluded from receiving funds or bidding on any project by any State or Federal agency.

Ed Jackson
Signature

10/18/20
Date

Ervin L Choi
Print Name

President of Sole
Title

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business partnership, corporation, union, committee, club or other organization, entity or group of individuals.


Frank C. Chase
Signature of person submitting contract/bid

Frank C. Chase
Print Name

McGovern MHQ Inc
Name of Business

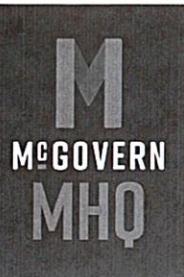
10/18/25
Date

ATTACHMENT A

1. Insurance:

The Contractor shall obtain and maintain the following insurance:

- a. Workers Compensation Insurance of the scope and amount required by the laws of the Commonwealth of Massachusetts.
- b. Broad Form Commercial General Liability coverage with limits of at least \$1 Million per occurrence and \$2 Million aggregate, and which shall cover bodily injury, death, or property damage arising out of the work.
- c. Automobile Liability Coverage, including coverage for owned, hired, or borrowed vehicles with limits of Bodily Injury and Property Damage in the amount of \$1 Million each person/each occurrence or a combined single limit of \$1 Million.
- d. An Excess Umbrella Liability Policy in the amount of \$1 Million adding coverage to all above policies.
- e. The intent of the Specifications regarding insurance is to specify minimum coverage and minimum limits of liability acceptable under the Contract. However, it shall be the Contractor's responsibility to purchase and maintain insurance of such character and in such amounts as will adequately protect it and the City from and against all claims, damages, losses and expenses resulting from exposure to any casualty liability in the performance of the work.
- f. All required insurance shall be certified by a duly authorized representative of the insurers on the "MIIA" or "ACORD" Certificate of Insurance form incorporated into and made a part of this agreement. Properly executed certificates signifying adequate coverage in effect for the duration of the contract with renewal certificates issued not less than 30 days prior to expiration of a policy period, must be submitted to the City prior to commencement of this Agreement.
- g. The City shall be named additional lienholder on the above referenced liability policies, and the Contractor's insurance shall be the primary coverage. The cost of such insurance, including required endorsements or amendments, shall be the sole responsibility of the Contractor.



Quote

Company/Dept: Methuen City of, MA-Highway Dept. Date: December 4, 2025
Contact: John Lough & Gary Notenboom Quote #: _____
Street Address: 124 Cross Street Revision #: _____
City, State, Zip: Methuen, MA 01844 Customer ID: 10352
Phone: (508)958-1679 / (508)958-1682 Sales Rep: RUDY E. (508)573-2618
E-Mail: jlough@ci.methuen.mass.us / Gnotenboom@ci.methuen.us Contract: GBPC/BAPPERN
Job Description: 2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA
Contact: respinoza@mcgovernauto.com

QTY	Item #	VEHICLE LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	F5H	2026 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA	\$56,466.00	\$56,466.00
1	PQ	Exterior Color: Race Red	\$200.00	\$194.00
1	AS	Interior: Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar	\$0.00	\$0.00
1	99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	\$0.00	\$0.00
1	44G	Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision (STD)	\$0.00	\$0.00
1	660A	Order Code 660A	\$0.00	\$0.00
1	X8L	Limited Slip w/4.88 Axle Ratio	\$395.00	\$383.15
1	TGM	Tires: 225/70Rx19.5G BSW Traction -inc: 4 traction tires on the rear and 2 A/P tires on the front	\$190.00	\$184.30
1	96V	XL Chrome Package -inc: Halogen Fog Lamps, Bright Grille, Remote Start, Chrome Front Bumper	\$425.00	\$412.25
1	86M	Dual 68 AH/65 AGM Battery	\$0.00	\$0.00
1	67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	\$215.00	\$208.55
1	52B	Trailer Brake Controller	\$300.00	\$291.00
1	41P	Transfer Case Skid Plates	\$150.00	\$145.50
1	473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$350.00	\$339.50

1	68U	GVWR: 19,000 lbs Payload Upgrade Package -inc: upgraded frame and upgraded rear axle, Note: See Order Guide Supplemental Reference for further details on GVWR and payload ranges	\$815.00	\$790.55
1	512	Spare Tire & Wheel -inc: Excludes carrier, 6-Ton Hydraulic Jack	\$350.00	\$339.50
1	18B	Platform Running Boards	\$320.00	\$310.40
1	153	Front License Plate Bracket	\$0.00	\$0.00
1	61J	6-Ton Hydraulic Jack	\$0.00	\$0.00
1	61L	Front Wheel Well Liners (Pre-Installed)	\$180.00	\$174.60
1	872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$515.00	\$499.55
1	76C	Exterior Backup Alarm (Pre-Installed)	\$230.00	\$223.10
1	18A	Vehicle Integration System 2.0 -inc: programmable vehicle integration system, Recommended for trucks that will utilize upfit aftermarket equipment	\$400.00	\$388.00
1	43C	Pro Power Onboard - 400W Outlet -inc: 1 in-dash mounted outlet	\$225.00	\$218.25
Vehicle Total:				\$61,568.20
QTY	Item #	Equipment Description	UNIT PRICE	Ext Line Total
1	T5016	FISHER 9' HC HEAVY DUTY Model: HC	\$10,895.00	\$10,895.00
1	T5052	RUBBER SNOW DEFLECTOR	\$710.00	\$710.00
1	T5063	UPGRADE TO ABL LED PLOW LIGHTS - SMALL PLOWS	\$805.00	\$805.00
1	T7011	GALION 9' STAINLESS STEEL 3-4 YD DUMP BODY WITH ELECTRIC HOIST	\$21,205.00	\$21,205.00
1	T9005	MANUAL LOAD COVER	\$595.00	\$595.00
1	T4009	UNDERCOATING 1-TON TRUCK	\$2,050.00	\$2,050.00
1	T9013	1/2" REINFORCED PLATE W/ D RINGS AND TRAILER LIGHT PLUG 6 OR 7 PIN - COMBO HITCH OR RECIEVER	\$1,140.00	\$1,140.00
1	T9016	STIRUP STEP - STAINLESS STEEL (EA)	\$160.00	\$160.00
2	T9012	BAWER 30" STAINLESS STEEL UNDERBODY TOOL BOX	\$970.00	\$1,940.00
8	T3015	WHELEN ION DUO AMBER/WHITE FLASHER - EACH-4 FRONT GRILLE-2 FRONT OF CAB SHIELD CORNER-2 SIDE OF CABSHIEL(SIDEVIEW PROFILE)	\$290.00	\$2,320.00
2	T3028	ECCO 6" OVAL STT/BACKUP/AMBER FLASHER COMBINATION LAMP	\$220.00	\$440.00
2	NP6BB	WHELEN NANO-6 PIONEER BAIL MT 12V BLK-MOUNT NEAR HITCH-REVERSE AND HOOK UP FOR SCENE LIGHTS	\$385.00	\$770.00
1	T1000	VENTVISOR RAIN GUARDS	\$130.00	\$130.00
1	T1003	WEATHERTECH FLOOR LINERS - FRONT	\$150.00	\$150.00
1	T2007	DOT SAFETY EQUIPMENT PKG - deluxe with bag	\$225.00	\$225.00
1	T2011	FRONT CROSSOVER MIRROR - 1-ton	\$475.00	\$475.00
Contract Equipment Total:				\$44,010.00
QTY	Item #	NON-CONTRACT EQUIPMENT LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	MISC. SHOP	SHOP SUPPLIES	\$225.00	\$225.00
1	DELIVERY FEE	DELIVER TO CUSTOMER	\$150.00	\$150.00
Non-Contract Equipment Total:				\$375.00

Vehicle and Equipment Total:	\$105,953.20		
Vehicle Quantity:	2		
Sub total:	\$211,906.40		
Trade Description	Trade VIN	Trade Miles	Trade Value
			Trade Vehicle/s Total: \$0.00
			Quote Grand Total: \$211,906.40

TERMS AND CONDITIONS

Custom or Special Orders are Non-Refundable

This Quote is for Budgetary Purposes and is Not a Guarantee of Cost for Services

Quote is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

Trade value is subject to change based on time, mileage and condition of vehicle at turn-in

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE



SMART GROWTH AND REGIONAL COLLABORATION

October 28, 2025

Frank C. Chase
McGovern MHQ Inc.
401 Elm Street
Marlborough, MA 01752

Re: Notice of Award
RFP # GBPC 2025 Aftermarket

Dear Mr. Chase:

This letter authorizes McGovern MHQ Inc. to proceed immediately with providing aftermarket equipment and services to the members of the Greater Boson Police Council (GBPC) through your contract with the Metropolitan Area Planning Council referenced above. This contract is valid through April 30, 2026 and is eligible for additional extensions.

Charges invoiced for vehicles and equipment under the contract are limited to those listed in the bid and shall remain in effect for the term of the contract, subject to MAPC authorized adjustments related to extensions. Please be reminded that buyers will not be liable for non-compliant charges or for substitutions they have not authorized in advance. Your company will be accountable for compliance with the terms and conditions of the bid, along with all representations made by you, and the faithful execution of your responsibilities, as well as those of your subcontractors, under the contract.

Additionally, please note that McGovern MHQ Inc. is required to report all orders placed by buyers, with you or your subcontractors, under this contract to MAPC within five (5) business days of the date on the order. Documentation provided to MAPC must include copies of your quote referencing the price list and the buyer's authorized commitment to purchase (e.g. purchase order, contract, commitment letter, etc.). All prices quoted to Buyers shall be in writing on Vendor's letterhead or quote forms and shall not include terms and conditions that conflict with the terms and conditions of the IFB and your contract with MAPC and that are less favorable to the Buyers.

You will be required to pay to MAPC a Contract Administration Fee of 0.80 % (eight tenths of one percent) (one and one-half percent) of the total delivered price of all items purchased through this contract, not to include trade-in reductions in price. MAPC will assign a tracking number to written orders and will provide you with an invoice after which payment of the Contract Administration Fee is due from you to MAPC within 30 days of payment by Buyer of your invoice for the order.

In closing, as a GBPC/MAPC vendor, success is dependent on active outreach to the GBPC member community, consistently providing high-quality products and service, and your company's integrity as a business.

We wish you well and thank you for serving the members of the GBPC. Should you have further questions, please contact Kelsi Champley at 617-933-0766 or via email at kchampley@mapc.org.

We look forward to our continuing relationship with McGovern MHQ Inc. and to working with you and the buyers to ensure the proper administration of this contract.

Please accept MAPC's wholehearted congratulations.

Sincerely,



Kelsi Champley
Municipal Collaboration, Procurement and Contract Manager



SMART GROWTH AND REGIONAL COLLABORATION

October 28, 2025
Frank C. Chase
McGovern MHQ, Inc.
401 Elm Street
Marlborough, MA 01752

Re: Notice of Award
RFP # GBPC 2025 Vehicles

Dear Mr. Chase:

This letter authorizes McGovern MHQ, Inc. to proceed immediately with providing public service vehicles and equipment to the members of the Greater Boston Police Council (GBPC) through your contract with the Metropolitan Area Planning Council referenced above. This contract is valid through April 30, 2026, and is eligible for five six-month extensions.

Charges invoiced for vehicles and equipment under the contract are limited to those listed in the bid and shall remain in effect for the term of the contract, subject to MAPC authorized adjustments related to extensions. Please be reminded that buyers will not be liable for non-compliant charges or for substitutions they have not authorized in advance. Your company will be accountable for compliance with the terms and conditions of the bid, along with all representations made by you, and the faithful execution of your responsibilities, as well as those of your subcontractors, under the contract.

Additionally, please note that McGovern MHQ, Inc. is required to report all orders placed by buyers, with you or your subcontractors, under this contract to MAPC. Documentation provided to MAPC must include copies of your quote referencing the price list and the buyer's authorized commitment to purchase (e.g. purchase order, contract, commitment letter, etc.). All prices quoted to Buyers shall be in writing on Vendor's letterhead or quote forms and shall not include terms and conditions that conflict with the terms and conditions of the IFB and your contract with MAPC and that are less favorable to the Buyers.

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We look forward to our continuing relationship with McGovern MHQ, Inc. and to working with you and the buyers to ensure the proper administration of this contract.

Please accept MAPC's wholehearted congratulations.

Sincerely,



Kelsi Champley
Municipal Collaboration, Procurement Services Manager

Pricing Proposal Form

GBPC|BAPERN GBPC 2025 Vehicles RFP

Public Service Vehicles & Equipment

Description: Current Model Year Public Service Vehicles and Factory Options

Proposal Due Date: September 24, 2025 at 4:00 PM

Respondent: McGovern MHQ Inc

2026	Ford	F Series Super Duty	X5G	F550 4X2 Super CC DRW (XL 192 in. WB)	\$70,595.00	\$63,646.00
2026	Ford	F Series Super Duty	X5G	F550 4X2 Super CC DRW (XL 192 in. WB)	\$72,775.00	\$65,636.00
2026	Ford	F Series Super Duty	W5G	F550 4X2 Crew CC DRW (XL 179 in. WB)	\$61,685.00	\$55,806.00
2026	Ford	F Series Super Duty	W5G	F550 4X2 Crew CC DRW (XL 179 in. WB)	\$64,360.00	\$58,426.00
2026	Ford	F Series Super Duty	W5G	F550 4X2 Crew CC DRW (XL 203 in. WB)	\$61,860.00	\$55,846.00
2026	Ford	F Series Super Duty	W5G	F550 4X2 Crew CC DRW (XL 203 in. WB)	\$64,540.00	\$58,556.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 145 in. WB)	\$61,820.00	\$56,446.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 145 in. WB)	\$63,745.00	\$58,106.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 169 in. WB)	\$61,990.00	\$56,606.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 169 in. WB)	\$63,920.00	\$58,176.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 193 in. WB)	\$62,160.00	\$56,646.00
2026	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 193 in. WB)	\$64,100.00	\$58,306.00
2025	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 205 in. WB)	\$62,335.00	\$56,896.00
2025	Ford	F Series Super Duty	F5H	F550 4X4 R/C CC DRW (XL 205 in. WB)	\$64,265.00	\$58,406.00
2026	Ford	F Series Super Duty	X5H	F550 4X4 Super CC DRW (XL 168 in. WB)	\$63,925.00	\$58,416.00
2026	Ford	F Series Super Duty	X5H	F550 4X4 Super CC DRW (XL 168 in. WB)	\$66,100.00	\$60,336.00

CONTRACT FOR GOODS AND SERVICES
BY AND BETWEEN
METROPOLITAN AREA PLANNING COUNCIL
AND
MAG RETAIL HOLDINGS – FFD, LLC DBA MCGOVERN COMMERCIAL HQ

This AGREEMENT, which commencement date shall be the date of the execution by the Metropolitan Area Planning Council ("MAPC"), is made and entered into by and between the MAPC, a public body politic and corporate, established by Chapter 40B, Sections 24 through 29 of the Massachusetts General Laws, with its principal office at 60 Temple Place, Boston, Massachusetts 02111, acting as the cooperative purchasing agent for the Greater Boston Police Council, Inc. ("GBPC") and its Members ("Buyers") pursuant to Chapter 7, Section 22B of the Massachusetts General Laws and without liability to MAPC, and MAG RETAIL HOLDINGS – FFD, LLC DBA MCGOVERN COMMERCIAL HQ ("Vendor"), with its principal office at 1200 Worcester Road, Framingham, MA 01701.

Witnesseth that the parties AGREE as follows:

Article I

General Description of the Work

1. Pursuant to the Terms and Conditions of this AGREEMENT, including any Additional and Special Terms and Conditions listed in Exhibit C, the Request for Proposals ("RFP") – RFP No. GBPC 2022 Vehicles attached in Exhibit B; and the Vendor's Price Proposal and Technical Proposal attached in Exhibit F. MAPC hereby engages the Vendor to provide the following goods and/or services to the Buyers: Public Service Vehicles and Equipment.

Article II

Services of the Vendor

2. The Vendor will provide the goods and/or services as described in the RFP cited in Article 1 (above).
3. The Vendor shall report, and be responsible, to MAPC or its designee as set forth on Exhibit A.
4. There shall be no amendment to this AGREEMENT without the written approval of MAPC. MAPC shall be under no obligation to pay for any goods provided or services performed by the Vendor.
5. The Vendor represents and warrants to MAPC as follows:



October 8, 2024

Frank C. Chase
MAG Retail Holdings – FFD LLC
dba McGovern Commercial HQ
1200 Worcester Road
Framingham, MA 01702

Re: RFP # GBPC 2022 Vehicles Contract Extension

Dear Clay:

Please accept this letter as notice that the Metropolitan Area Planning Council ("MAPC"), in accordance with Article VI of the contract referenced above, hereby exercises its retained option to extend its contract with MAG Retail Holdings – FFD LLC dba McGovern Commercial HQ for an additional one year term from October 31, 2024 through October 31, 2025.

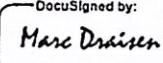
As per the contract, your company is allowed to submit renewed pricing for the new contract term. Price escalations are contractually limited to 10% for any product under contract. Please send your revised pricing, in the same format as currently is used, to Kelsi Champlcy (kchamplcy@mapc.org) as soon as possible. Once approved, the new pricing will be added onto the MAPC website for municipal buyers to use.

On behalf of the Greater Boston Police Council ("GBPC") and MAPC, I thank you for your continued services.

Sincerely,

Kelsi Champlcy

Kelsi Champlcy
Procurement and Contract Manager, MUNICIPAL COLLABORATION
Metropolitan Area Planning Council
O#: (617) 933-0766 / kchamplcy@mapc.org

DocuSigned by:

Marc Draisen
x
6D73E3E389D348C

12/14/2022

Signature

Date

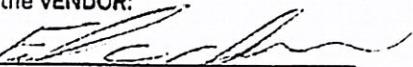
Marc Draisen

Name

Executive Director

Title

For the VENDOR:

x 

11/11/22

* Signature

✓ Date

From i Chase

* Name

D. Draisen

* Title

✓ Affix Corporate Seal

(or mark "n/a")

EXHIBIT A

Notice Addressees

For MAPC:

Marc Draisen

Name

Executive Director

Title

MAPC

Organization

60 Temple Place

Street Address

Boston, MA 02111

City, State, ZIP

617,933,0700

Phone

617.482.7185

Fax

mdraisen@mapc.org

email

For the VENDOR:

Mark C. McGovern

* Name

Mark C. McGovern

* Title

Mag Retail Holdings - FFD LLC
DBA McGovern Commercial HQ

* Organization

1200 Worcester Rd

* Street Address

Framingham, MA 01702

* Street Address

Mark C. McGovern

* Phone

617.482.7185

* Fax

Mark.C.McGovern@mapc.org

* email

CONTRACT FOR PROFESSIONAL SERVICES
BY AND BETWEEN
METROPOLITAN AREA PLANNING COUNCIL
AND
MAG RETAIL HOLDINGS - FFD, LLC
DBA MCGOVERN COMMERCIAL HQ
Amendment #1

The attached contract for Goods and Services By and Between Metropolitan Area Planning Council and MAG RETAIL HOLDINGS - FFD, LLC DBA MCGOVERN COMMERCIAL HQ dated 12/14/2022, as dated by the Metropolitan Area Planning Council's Executive Director's signature, is hereby amended to:

1. Formally change the company name of record to McGovern MHQ Inc.

All remaining terms and conditions of the contract remain in full force and effect.

IN WITNESS WHEREOF:

Frank C. Chase
Printed Name

4/11/25
Date

President & CEO
Title



Attachment:
Contract for Professional Services By and Between Metropolitan Area Planning Council
and
MAG RETAIL HOLDINGS - FFD
LLC DBA MCGOVERN
COMMERCIAL HQ



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM INSURERS AFFORDING COVERAGE INSURER A: FEDERATED MUTUAL INSURANCE COMPANY 13935 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC #
INSURED MCGOVERN MHQ, INC 401 ELM ST MARLBOROUGH, MA 01752	

COVERAGES		CERTIFICATE NUMBER: 704		REVISION NUMBER: 2		THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.	
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	GENT AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:	ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	1897548	06/01/2025	06/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ex occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS & COMP/OP ACC	
						COMBINED SINGLE LIMIT (Ex accident) BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)	
						EACH OCCURRENCE \$10,000,000 AGGREGATE \$30,000,000	
						PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L EACH ACCIDENT E.L DISEASE EA EMPLOYEE E.L DISEASE - POLICY LIMIT	
						A UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/EMPLOYEE EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	1897637		AUTO LIAB - EA ACCIDENT \$500,000 GENERAL LIABILITY - FACH ACCIDENT \$500,000 - AGGREGATE \$1,000,000		
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) SEE ATTACHED PAGE							

CERTIFICATE HOLDER CITY OF METHUEN 41 PLEASANT ST METHUEN, MA 01844-3179	CANCELLATION 704 2 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---



AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY FEDERATED MUTUAL INSURANCE COMPANY		NAMED INSURED MCGOVERN MHQ, INC 401 ELM ST MARLBOROUGH, MA 01752-
POLICY NUMBER SEE CERTIFICATE # 704.2		
CARRIER SEE CERTIFICATE # 704.2	NAIC CODE	EFFECTIVE DATE: SEE CERTIFICATE # 704.2

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

THE CERTIFICATE HOLDER IS A DESIGNATED INSURED ON AUTO DEALERS COVERAGE FORM SUBJECT TO THE CONDITIONS OF THE DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE.

COMMERCIAL UMBRELLA FOLLOWS FORM ACCORDING TO THE TERMS, CONDITIONS, AND ENDORSEMENTS FOUND IN THE COMMERCIAL UMBRELLA POLICY.

FOR REASONS OTHER THAN NON-PAYMENT OF PREMIUM, 30 DAYS NOTICE WILL BE PROVIDED TO THE CERTIFICATE HOLDER IN THE EVENT THAT THE ISSUING COMPANY CANCELS THE POLICY BEFORE THE EXPIRATION DATE OF THE POLICY.

POLICY NUMBER: 1897637

COMMERCIAL AUTO
CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Auto Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: MMAG Retail Holdings-CJD, LLC

Endorsement Effective: 06/01/2025

SCHEDULE

Name of Person(s) Or Organization(s):

City of Methuen
41 Pleasant St
Metuen, MA 01844-3179

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II - Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I - Covered Autos Coverages of the Auto Dealers Coverage Form.