



Resolution of the Methuen City Council

TR – 26 - _____

SPONSORED BY: _____ Councilor John Drew

DATE: 1/9/2026

RESOLUTION REQUESTING COMPREHENSIVE FACILITIES CONDITION, RISK, AND CAPITAL NEEDS AUDIT OF ALL NON-SCHOOL CITY-OWNED BUILDINGS AND FACILITIES

WHEREAS, the City of Methuen owns and operates numerous municipal buildings and facilities, including public safety, administrative, public works, and recreational facilities; and

WHEREAS, these facilities represent significant public assets whose condition, safety, and functionality directly affect municipal operations, public safety, and fiscal stability; and

WHEREAS, the City Council has a responsibility to ensure that capital planning and infrastructure investments are informed by accurate, standardized, and objective condition data;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF METHUEN: That the City Council hereby requests that the Mayor take whatever steps are necessary to have a comprehensive, third-party facilities condition, risk, and capital needs assessment conducted for all City-owned buildings and facilities excluding public school facilities.

BE IT FURTHER RESOLVED: That the Council requests further that the assessment evaluate structural and exterior conditions; roofs and building envelopes; mechanical, electrical, plumbing, and fire protection systems; code, safety, and ADA compliance; energy efficiency and operational performance; deferred maintenance and system life expectancy; and provide high-level capital cost estimates in each of these areas.

BE IT FURTHER RESOLVED: That the scoring system shall be clearly documented and explained in the final audit report, including scoring criteria, weighting methodology, and definitions, in order to ensure transparency, comparability, and usability by the City Council, administration, and the public.

BE IT FURTHER RESOLVED: That the Council requests that within Ninety (90) days of the adoption and final approval of this resolution, the Mayor shall provide the City Council with a proposed scope of services, a recommended procurement approach, an estimated cost, a projected completion schedule, and identification of potential grant and funding opportunities

BE IT FURTHER RESOLVED: That the Council requests that to the extent feasible the audit be substantially completed within one hundred twenty (120) days of contract execution, and that the Council be informed of any deviations to this timeline.

BE IT FURTHER RESOLVED: That the Council requests that the final report includes a comprehensive public asset inventory appendix; GIS-referenced mapping where practicable; and identification of immediate public safety or liability concerns estimated at under twenty-five thousand dollars (\$25,000) per item.



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BE IT FURTHER RESOLVED: That the completed audit shall be presented publicly to the City Council and used to inform a five- to ten-year citywide capital improvement planning process and grant readiness and infrastructure investment strategy.